

**HR/Payroll Processing/Deadline Calendar**

**September 2026**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
	<b>1</b> 5:00pm Weekly HR Transactions	<b>2</b> Weekly Pay Day	<b>3</b> 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	<b>4</b> Weekly Payroll Processed
<b>7</b> Holiday	<b>8</b> 5:00pm Weekly HR Transactions 5:00pm Semi HR Transactions	<b>9</b> Weekly Pay Day 5:00pm Semi RAP Approval	<b>10</b> 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval Semi Payroll Processed	<b>11</b> Weekly Payroll Processed
<b>14</b>	<b>15</b> Semi Pay Day 5:00pm Weekly HR Transactions	<b>16</b> Weekly Pay Day	<b>17</b> 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	<b>18</b> Weekly Payroll Processed
<b>21</b>	<b>22</b> 5:00pm Weekly HR Transactions 5:00pm Semi HR Transactions	<b>23</b> Weekly Pay Day 5:00pm Semi RAP Approval	<b>24</b> 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval Semi Payroll Processed	<b>25</b> Weekly Payroll Processed
<b>28</b>	<b>29</b> 5:00pm Weekly HR Transactions	<b>30</b> Weekly Pay Day Semi Pay Day		