

**HR/Payroll Processing/Deadline Calendar**

**July 2026**

| Monday                                | Tuesday  | Wednesday  | Thursday  | Friday   |
|---------------------------------------|--|--|---|--|
|                                       |  | <b>1</b><br>Weekly Pay Day                             | <b>2</b><br>3:00pm Weekly Time Approval<br>4:30pm Weekly RAP Approval                           | <b>3</b><br>Holiday  |
| <b>6</b><br>Weekly Payroll Processed  | <b>7</b><br>4:30pm Weekly HR Transactions<br>4:30pm Semi HR Transactions | <b>8</b><br>Weekly Pay Day<br>4:30pm Semi RAP Approval | <b>9</b><br>3:00pm Weekly Time Approval<br>4:30pm Weekly RAP Approval<br>Semi Payroll Processed | <b>10</b><br>Weekly Payroll Processed                                |
| <b>13</b>                             | <b>14</b><br>4:30pm Weekly HR Transactions                               | <b>15</b><br>Weekly Pay Day<br>Semi Pay Day            | <b>16</b><br>3:00pm Weekly Time Approval<br>4:30pm Weekly RAP Approval                          | <b>17</b><br>Weekly Payroll Processed                                |
| <b>20</b>                             | <b>21</b><br>4:30pm Weekly HR Transactions                               | <b>22</b><br>Weekly Pay Day                            | <b>23</b><br>3:00pm Weekly Time Approval<br>4:30pm Weekly RAP Approval                          | <b>24</b><br>Weekly Payroll Processed<br>4:30pm Semi HR Transactions |
| <b>27</b><br>4:30pm Semi RAP Approval | <b>28</b><br>Semi Payroll Processed<br>4:30pm Weekly HR Transactions     | <b>29</b><br>Weekly Pay Day                            | <b>30</b><br>3:00pm Weekly Time Approval<br>4:30pm Weekly RAP Approval                          | <b>31</b><br>Weekly Payroll Processed<br>Semi Pay Day                |