

HR/Payroll Processing/Deadline Calendar

May 2026

Monday	Tuesday	Wednesday	Thursday	Friday
				1 Weekly Payroll Processed
4	5 5:00pm Weekly HR Transactions	6 Weekly Pay Day	7 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	8 Weekly Payroll Processed 5:00pm Semi HR Transactions
11 5:00pm Semi RAP Approval	12 Semi Payroll Processed 5:00pm Weekly HR Transactions	13 Weekly Pay Day	14 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	15 Weekly Payroll Processed Semi Pay Day
18	19 5:00pm Weekly HR Transactions	20 Weekly Pay Day	21 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval 5:00pm Semi HR Transactions	22 Weekly Payroll Processed 5:00pm Semi RAP Approval
25 Holiday	26 Semi Payroll Processed 5:00pm Weekly HR Transactions	27 Weekly Pay Day	28 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	29 Weekly Payroll Processed Semi Pay Day