



MEMORANDUM

To: All Athletics Staff
From: Herman R. Frazier, Senior Deputy Director of Athletics | Chief of Staff Athletics
Megan Travis, Director Office of Compliance/ Office of Athletic Compliance
Subject: Volunteer Coaches Policy and Volunteer Agreement Form
Date: March 31, 2025

On January 12, 2023 the NCAA eliminated the volunteer coach designation, and increased the number of countable coaches permitted in applicable sports effective July 1, 2023.

The following term designation of "**Volunteer Coach**" is for designation of employment status with Syracuse University but per NCAA Rules such designee would need to fall under Countable Coaches Limits^[1] permitted in applicable sports.

The following must be completed prior to a volunteer coach being able to provide services to a sport program and its student-athletes:

- Volunteer Agreement Form (enclosed) must be reviewed and signed by the volunteer coach and countersigned by the Head Coach and receive approval via signature from the Compliance Office.
- Volunteer Coach must receive compliance training from a member of the Compliance Office staff.
- The volunteer coach will be required to complete the background check process by completing a misconduct and criminal investigation questionnaire and a background investigation by Pre-Trax.
- The volunteer coach must be designated within the Coaching Staff declaration form (attached). The Head Coach will sign that the form is accurate and complete. The Sport Administrator will sign that the background check has successfully been completed.

^[1] 11.7.1 designation of coach and 11.7.5 countable coach limits