

September 2025

MONDAY		TUESDAY		WEDNESDAY		THURSDAY		FRIDAY	
Sep 1		2		3		4		5	
Holiday		5:00pm Weekly HR Transactions		Weekly Pay Day		3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval		Weekly Payroll Processed	
8		9		10		11		12	
5:00pm Semi HR Transactions		5:00pm Semi RAP Approval 5:00pm Weekly HR Transactions		Semi Payroll Processed Weekly Pay Day		3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval		Weekly Payroll Processed	
15		16		17		18		19	
Semi Pay Day		5:00pm Weekly HR Transactions		Weekly Pay Day		3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval		Weekly Payroll Processed	
22		23		24		25		26	
		5:00pm Semi HR Transactions 5:00pm Weekly HR Transactions		Weekly Pay Day 5:00pm Semi RAP Approval		Semi Payroll Processed 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval		Weekly Payroll Processed	
29		30		Oct 1		2		3	
		Semi Pay Day 5:00pm Weekly HR Transactions							