

# HR/Payroll Processing/Deadline Calendar

## August 2025

August 2025						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September 2025						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jul 28	29	30	31	Aug 1 Weekly Payroll Processed
4	5 5:00pm Weekly HR Transactions	6 Weekly Pay Day	7 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	8 Weekly Payroll Processed 5:00pm Semi HR Transactions
11 5:00pm Semi RAP Approval	12 Semi Payroll Processed 5:00pm Weekly HR Transactions	13 Weekly Pay Day	14 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	15 Semi Pay Day Weekly Payroll Processed
18	19 5:00pm Weekly HR Transactions	20 Weekly Pay Day	21 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	22 Weekly Payroll Processed 5:00pm Semi HR Transactions
25 5:00pm Semi RAP Approval	26 Semi Payroll Processed 5:00pm Weekly HR Transactions	27 Weekly Pay Day	28 3:00pm Weekly Time Approval 5:00pm Weekly RAP Approval	29 Semi Pay Day Weekly Payroll Processed