## HR/Payroll Processing/Deadline Calendar

November 2024			November 2024         December 2024           Su         Mo         Tu         We         Th         Fr         Sa         Su         Mo         Tu         We         Th         Fr         Sa           3         4         5         6         7         8         9         8         9         1         1         2         3         4         5         6         7           10         11         12         13         14         15         16         15         16         17         18         19         20         21         22         23         22         23         24         25         26         27         28         29         30         29         30         31         4         5         6         7         28         29         30         21         22         23         22         23         24         25         26         27         28	
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Oct 28	29	30	31	Nov 1 Weekly Payroll Processed
4	5 5:00pm Weekly HR Transactions	6 ☐ Weekly Pay Day	7 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	8 12:00pm Semi HR Transactions Weekly Payroll Processed
11 5:00pm Semi RAP Approval	12 Semi Payroll Processed 5:00pm Weekly HR Transactions	13 Weekly Pay Day	14 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	15 Semi Pay Day Weekly Payroll Processed
18	19 12:00pm Semi HR Transactions 5:00pm Weekly HR Transactions	20 5:00pm Semi RAP Approval Weekly Pay Day	21 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval Semi Payroll Processed	22 Weekly Payroll Processed
25	26 5:00pm Weekly HR Transactions	27 Semi Pay Day Weekly Pay Day	28 Holiday	29 Bonus Day
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