

HR/Payroll Processing/Deadline Calendar

May 2024

May 2024						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Apr 29	30	May 1 Weekly Pay Day	2 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	3 Weekly Payroll Processed
6	7 12:00pm Semi HR Transactions 5:00pm Weekly HR Transactions	8 5:00pm Semi RAP Approval Weekly Pay Day	9 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval Semi Payroll Processed	10 Weekly Payroll Processed
13	14 5:00pm Weekly HR Transactions	15 Semi Pay Day Weekly Pay Day	16 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	17 Weekly Payroll Processed
20	21 5:00pm Weekly HR Transactions	22 Weekly Pay Day	23 12:00pm Semi HR Transactions 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	24 5:00pm Semi RAP Approval Weekly Payroll Processed
27 Holiday	28 Semi Payroll Processed 5:00pm Weekly HR Transactions	29 Weekly Pay Day	30 3:00pm Weekly Time Approval 5:00 pm Weekly RAP Approval	31 Semi Pay Day Weekly Payroll Processed