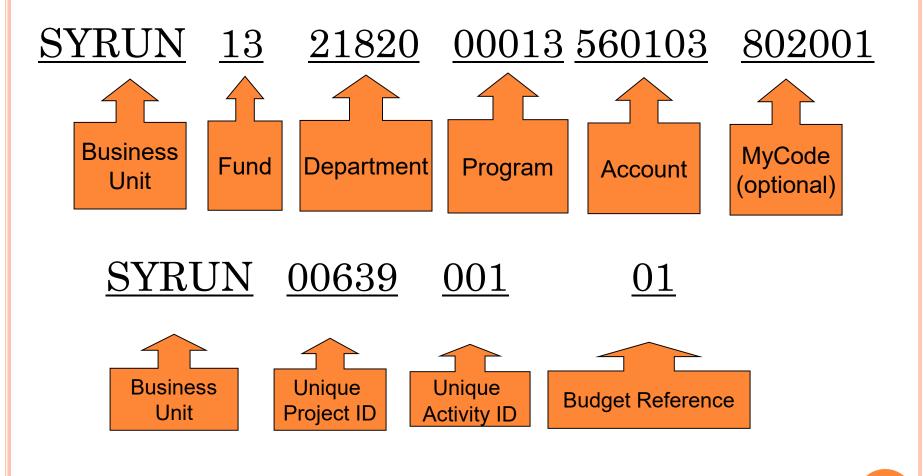
GRANTS I INTRODUCTION TO GRANTS FINANCIAL REPORTS

AGENDA

- Chartstring Review
- **o** Repository Reports -
 - Sponsored Accounting
- o Security and Help Review
- On the Horizon
- Recap, Feedback and Adjourn

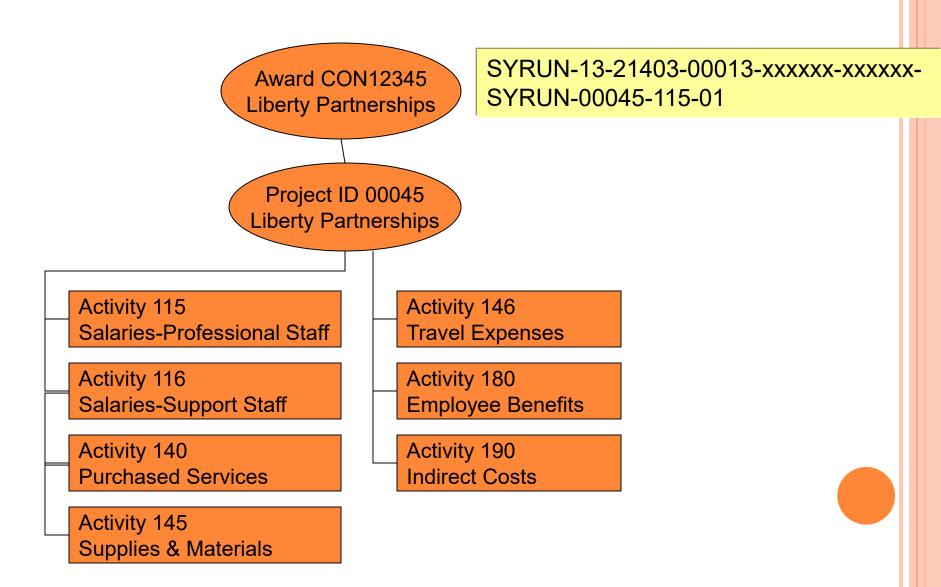
CHARTSTRING REVIEW

GRANTS MANAGEMENT CHARTSTRING



Award Setup NYS FS10 Example

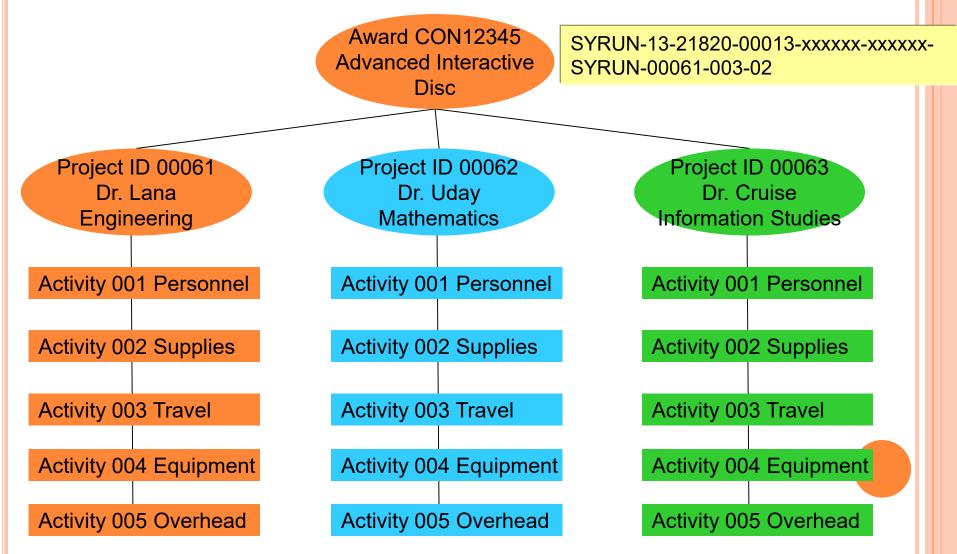
ACCOUNT STRUCTURE



AWARD SETUP MULTIPLE DEPARTMENTS AND PIS

ADVANCED INTERACTIVE DISCOVERY ENVIRONMENT

ACCOUNT STRUCTURE



SPONSORED GRANTS REPOSITORY QUERIES

Sponsored Accounting Bursted Reports

Current Report Name	Location
Sponsored Projects Summary	Personal Folder → Userid Subfolder
Sponsored Projects Summary by Account	Personal Folder → Userid Subfolder
Sponsored Projects – Detail Activity by Department, Project,	Personal Folder → Userid Subfolder
Activity Sponsored Labor Distribution	Personal Folder → Userid Subfolder
Cost Share Labor Distribution	Personal Folder → Userid Subfolder

FAB REPORTS – SPONSORED REPOSITORY REPORTS

FAB Reports	Use	Location
Sponsored Project Chartstring Listing	This query provides listings of project chartstring with the Budget Reference start and end dates for each project combination	FAB Folder → Grants Subfolder
Sponsored Award Financial Report Due	List of Sponsored awards that currently have a financial report due date assigned.	FAB Folder → Grants Subfolder
Grants Inquiry	This 1 st section of the query provides summary and detail information for budget, expenditures, and commitments at the project level. The 2 nd section of the query provides expenditures summarized at the account level for a contract.	FAB Folder → Grants Subfolder
Sponsored Contracts and Projects Summary	Summary of the budget, expenditures, commitments and available budget balance for Sponsored Contracts and Projects.	FAB Folder → Grants Subfolder
Sponsored Project Expenditures by Fiscal Year	Summary and detail information of Sponsored project to date expenditures by fiscal year.	FAB Folder → Grants Subfolder

OVERVIEW

- Where do I find the Sponsored Repository Queries
- How do I run the Sponsored Repository Queries
- How do I view the results
- How do I print the results
- How do I interpret the data

WHERE DO I FIND THE SPONSORED GRANTS QUERIES? Report Repository

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/FAB/Grants							
Folders 📦 🛃	! 🔹 Name 🔺			Туре	Modified	Description	
- 🌮 Report Repository	SRANTS A	vailable Budget	Balance	Interactive Repo	7/31/08 3:53 PM	GRANTS Available Budget Balance. Se	
	SRANTS A	vailable Budget	: Balance Enhanced	Interactive Repo	7/31/08 3:52 PM		
± 📁 Broadcast Messages	🕥 Grants Inq	uiry		Interactive Repo	7/29/08 8:29 AM	Grants Inquiry - Information may now	
- P FAB	🔊 Project Ru	🔄 Project Run Rate			10/3/08 1:36 PM	This query provides information on fin-	
🖻 📂 🛱 🔁 🔁	Sponsored 🔊	Award Financia	al Report Due	Interactive Repo	12/15/06 2:04 PM	This query lists the sponsored awards	
F Gran	Sponsored 🔊	Contracts and	Projects Summary	Interactive Repo	12/6/06 3:38 PM	This query provides a summary of the	
Purcha Payables	Sponsored 🔊	Payroll Fringe P	Report	Interactive Repo	4/23/07 7:20 AM	This Query provides sponsored projec	
Human Reso	Sponsored	Project Chart S	String Listing	Interactive Repo	2/16/06 4:52 PM	Use this query to obtain Project Chart	
Payroll	Sponsored	Project Expend	ditures by Fiscal Year	Interactive Repo	10/8/08 1:59 PM	This query provides summary and deta	
+ Payroll	Sponsored 🔊	Project Expend	ditures by Fiscal Year	Interactive Repo	5/8/08 11:11 AM	This query provides summary and deta	
Security	Sponsored	Project Payroll	Activity Detail	Interactive Repo	6/12/07 3:38 PM	This report will list Sponsored project F	
+ P Training	Sponsored	Project Payroll	FYTD Summary	Interactive Repo	4/11/06 1:51 PM	This report will list total labor charges	
E P training							

Click on the FAB (Financial, Accounting, and Budget System) Folder

4

WHERE DO I FIND THE SPONSORED GRANTS QUERIES?

Report Reposite	or	У

lders 👔 🔂 ! * Name 🔺	Type Modified	Description
Iders Image: Security Image: Security Image: Security Image: Security Image: Security Image: Se	Interactive Repo 7/31/08 3:53 PM Interactive Repo 7/31/08 3:52 PM Interactive Repo 7/29/08 8:29 AM Interactive Repo 10/3/08 1:36 PM Interactive Repo 12/15/06 2:04 PM Interactive Repo 12/6/06 3:38 PM Interactive Repo 12/6/06 3:38 PM Interactive Repo 2/16/06 4:52 PM Interactive Repo 2/16/06 4:52 PM Interactive Repo 10/8/08 1:59 PM	GRANTS Available Budget Balance. Se Grants Inquiry - Information may now This query provides information on fina This query lists the sponsored awards This query provides a summary of the This Query provides sponsored project Use this query to obtain Project Chart: This query provides summary and deta This query provides summary and deta This query provides summary and deta

Click on Grants Folder

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Navigate

SPONSORED PROJECT CHARTSTRING LISTING

WHERE DO I FIND – SPONSORED CHARTSTRING LISTING

<u>N</u> avigate ▼ <u>F</u> ile <u>V</u> iew Favo	rites Tools Help 🛛 🚰 🟠 Explore 🗖 🛷	P 📴 🔋	
/FAB/Grants			
Folders Folders Image: Constant of the second	! * Name A Image: Second Straight Str	TypeModifiedInteractive Repo7/31/08 3:53 PMInteractive Repo7/31/08 3:52 PM	Description GRANTS Available Budget Balance. S
Administration Foder Broadcast Messages FAB F General Ledger F Grants	 Grants Inquiry Project Run Rate Sponsored Award Financial Report Due Sponsored Contracts and Projects Summary 	Interactive Repo 7/29/08 8:29 AM Interactive Repo 10/3/08 1:36 PM Interactive Repo 12/15/06 2:04 PM Interactive Repo 12/6/06 3:38 PM	Grants Inquiry - Information may now This query provides information on fin This query lists the sponsored awards This query provides a summary of the
 Purchasing and Payables Human Resources Payroll Personal Security Training 	 Sponsored Payroll Fringe Report Sponsored Project Chart String Listing Sponsored Project Expenditures by Fiscal it Sponsored Project Expenditures by Fiscal Yea Sponsored Project Payroll Activity Detail Sponsored Project Payroll FYTD Summary 	Interactive Repo 4/23/07 7:20 AM Interactive Repo 2/16/06 4:52 PM Interactive Repo 10/8/08 1:59 PM Interactive Repo 5/8/08 11:11 AM Interactive Repo 6/12/07 3:38 PM Interactive Repo 4/11/06 1:51 PM	This Query provides sponsored projec Use this query to obtain Project Charl This query provides summary and det This query provides summary and det This report will list Sponsored project This report will list total labor charges

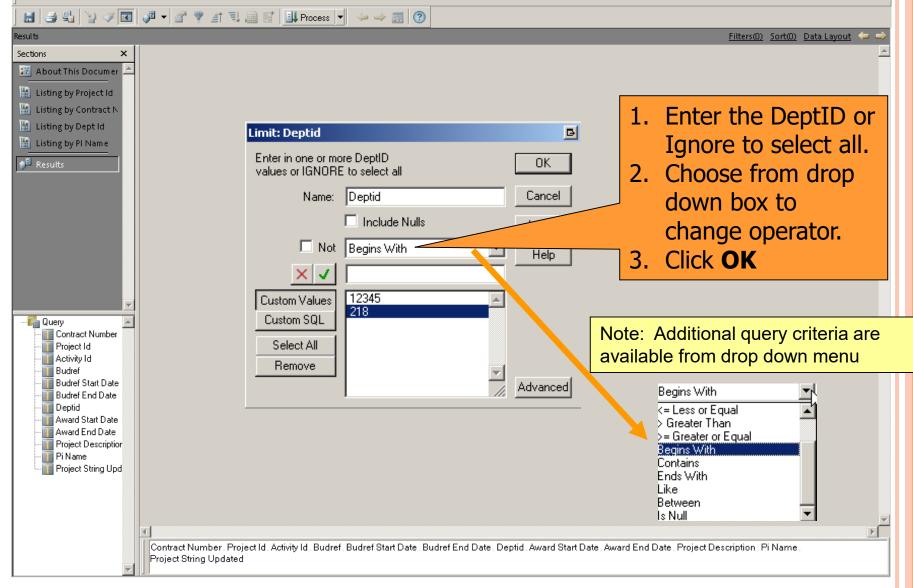
Click the file name to View Document.

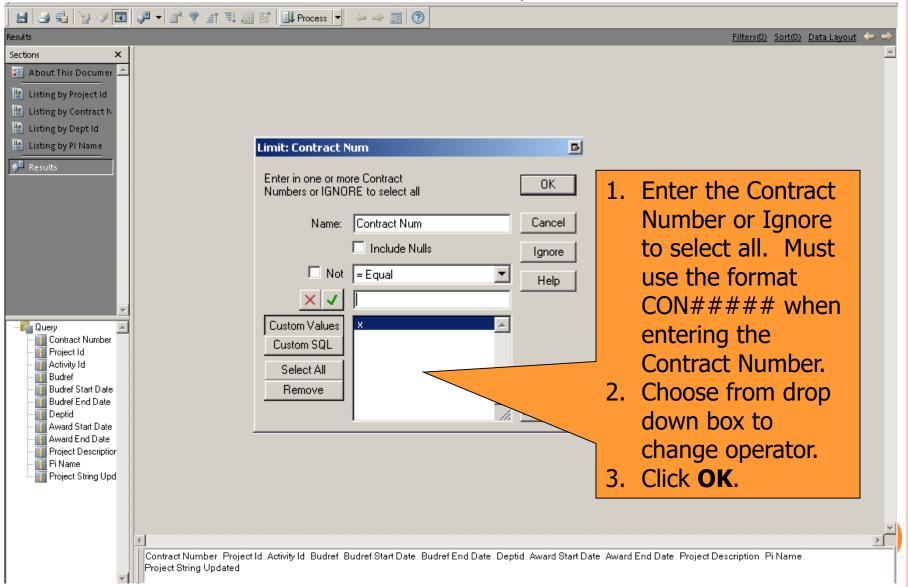
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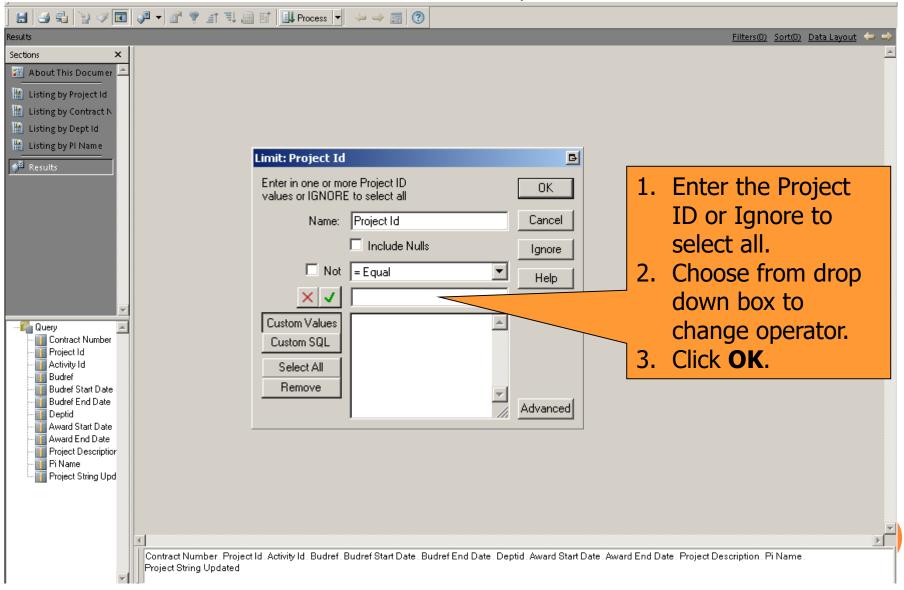
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Sections × About This Documer Listing by Project Id Listing by Contract N Listing by Dept Id Listing by PI Name Results	Click Process to run this query	×.
Query Contract Number Project Id Activity Id Budref Budref Start Date Deptid Award Start Date Project Description Project String Upd		
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T	Contract Number, Project Id, Activity Id, Budref, Budref Start Date, Budref End Date, Deptid, Award Start Date, Award End Date, Project Description, Pi Name, Project String Updated	
	THE TRANSACTIONS AND AMOUNTS IN THESE MATERIALS	

ARE FICTITIOUS AND HAVE BEEN CREATED FOR TRAINING PURPOSES ONLY

File Edit View Insert Format Results Tools Help



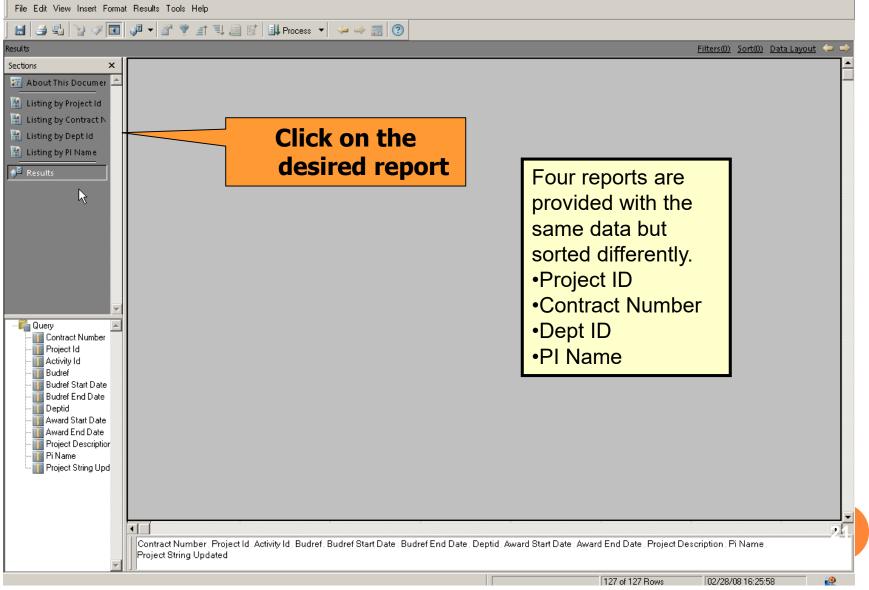




HOW DO I VIEW THE RESULTS?

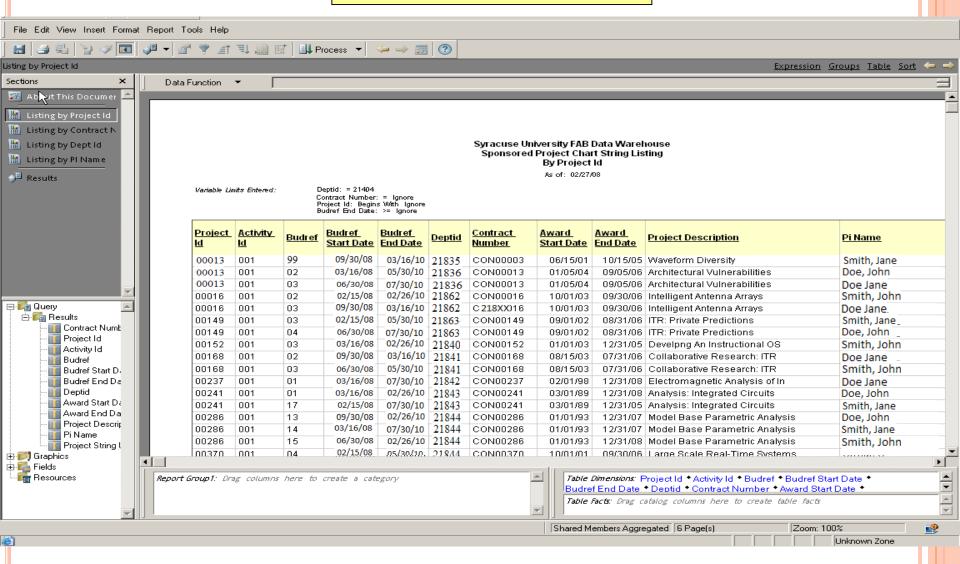
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🌃 About This Documer 🕹		Contract Number	Project ID	Activity ID	Budref	Budref Start Date	Budref End Date	Deptid	Award Start
	1	CON00003	00003	001	99	02/05/08 12:00 AM	08/05/09 12:00 AM	21835	02/05/08 12:00 AM
📗 Listing by Project Id 👘	2	CON00004	00004	001	02	03/16/08 12:00 AM	06/16/08 12:00 AM	21836	03/16/08 12:00 AM
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Listing by Dept Id	4	CON00006	00006	001	02	02/07/08 12:00 AM	04/07/08 12:00 AM	21863	02/07/08 12:00 AM
	5	CON00007	00007	001	03	02/26/08 12:00 AM	07/26/08 12:00 AM	21847	02/26/08 12:00 AM
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P Results	8	CON00010	00010	001	03	02/05/08 12:00 AM	07/05/08 12:00 AM	21842	02/05/08 12:00 AM
k	9	CON00011	00011	001	02	03/16/08 12:00 AM	04/16/08 12:00 AM	21843	03/16/08 12:00 AM
45	10	CON00012	00012	001	03	03/30/08 12:00 AM	06/30/08 12:00 AM	21844	03/30/08 12:00 AM
	11	CON00013	00013	001	01	02/05/08 12:00 AM	07/05/08 12:00 AM	21845	02/05/08 12:00 AM
	12	CON00014	00014	001	17	03/18/08 12:00 AM	05/18/08 12:00 AM	21846	03/18/08 12:00 AM
	13	CON00015	00015	001	01	07/30/08 12:00 AM	10/30/10 12:00 AM	21863	07/30/08 12:00 AM
	14	CON00016	00016	001	13	02/15/08 12:00 AM	12/15/08 12:00 AM	21847	02/15/08 12:00 AM
	15	CON00017	00017	001	14	03/16/08 12:00 AM	06/16/08 12:00 AM	21840	03/16/08 12:00 AM
	16	CON00018	00018	001	15	06/30/08 12:00 AM	09/30/08 12:00 AM	21869	06/30/08 12:00 AM
	17	CON00019	00019	001	04	02/18/08 12:00 AM	12/18/08 12:00 AM	21870	02/18/08 12:00 AM
	18	CON00020	00020	001	04	03/16/08 12:00 AM	08/16/08 12:00 AM	21842	03/16/08 12:00 AM
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Contract Number	21	CON00023	00023	001	05	03/16/08 12:00 AM	08/16/08 12:00 AM	21845	03/16/08 12:00 AM
Project Id	22	CON00024	00024	001	06	09/30/08 12:00 AM	12/30/08 12:00 AM	21846	09/30/08 12:00 AM
Activity Id	23	CON00025	00025	001	03	02/05/08 12:00 AM	12/05/08 12:00 AM	21863	02/05/08 12:00 AM
Budref	24	CON00026	00026	001	04	03/16/08 12:00 AM	11/16/10 12:00 AM	21847	03/16/08 12:00 AM
Budref Start Date	25	CON00027	00027	001	05	03/30/08 12:00 AM	10/30/08 12:00 AM	21840	03/30/08 12:00 AM
Budref End Date	26	CON00028	00028	001	05	02/05/08 12:00 AM	12/05/09 12:00 AM	21860	02/05/08 12:00 AM
Deptid	27	CON00029	00029	001	06	03/16/08 12:00 AM	11/16/10 12:00 AM	21861	03/16/08 12:00 AM
Award Start Date	28	CON00030	00030	001	03	04/30/08 12:00 AM	06/30/09 12:00 AM	21862	04/30/08 12:00 AM
Award End Date	29	CON00031	00031	001	04	02/05/08 12:00 AM	06/05/09 12:00 AM	21863	02/05/08 12:00 AM
Project Description	30	CON00672	00032	001	99	03/16/08 12:00 AM	08/16/08 12:00 AM	21845	03/16/08 12:00 AM
Pi Name	31	CON00672	00033	001	18	06/30/08 12:00 AM	09/30/08 12:00 AM	21846	06/30/08 12:00 AM
Project String Upd	32	CON00672	00034	001	18	05/30/08 12:00 AM	11/30/08 12:00 AM	21863	05/30/08 12:00 AM
	33	CON00035	00035	001	01	04/30/08 12:00 AM	12/30/09 12:00 AM	21847	04/30/08 12:00 AM
	34	CON00036	00036	001	02	02/05/08 12:00 AM	12/05/08 12:00 AM	21840	02/05/08 12:00 AM
	35	CON00037	00037	001	03	03/16/08 12:00 AM	11/16/08 12:00 AM	21869	03/16/08 12:00 AM
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		ontract Number Proie	ect Id. Activity Id	Budref, Budref Sta	art Date Budref End	Date, Deptid, Award Start [Date Award End Date	Project Description F	i Name
	P	roject String Updated						-	

HOW DO I VIEW THE REPORTS?



HOW DO I VIEW THE REPORTS?

This report is sorted by Project ID



SPONSORED AWARD FINANCIAL REPORT DUE

WHERE DO I FIND THE SPONSORED AWARD FINANCIAL REPORT DUE?

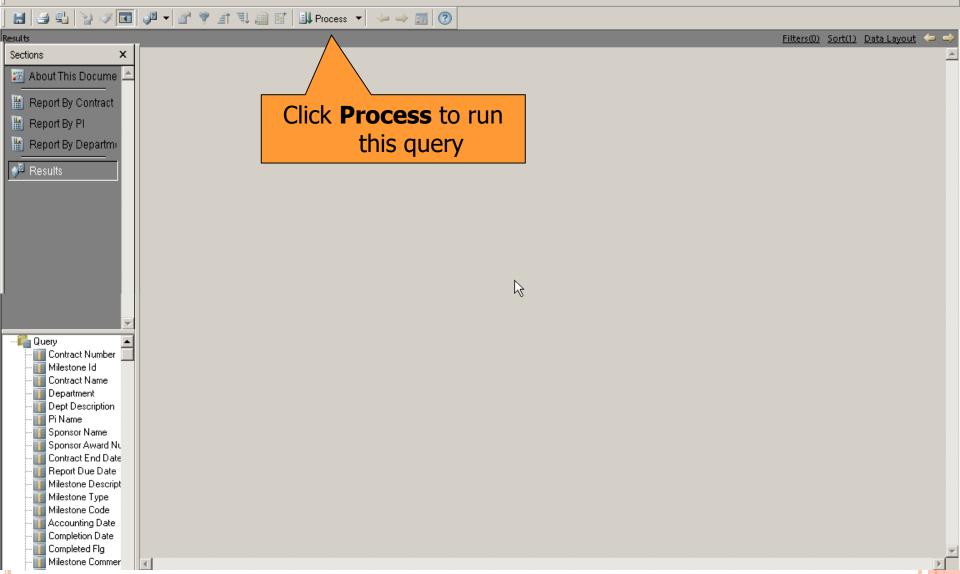
Report Repository 🚮 🍓 Explore 2 Navigate 🤜 1 2 \mathcal{O} /FAB/Grants Folders ! 🐐 Name 🔺 Modified Description **B** 2 Туре SRANTS Available Budget Balance Interactive Repo... 7/31/08 3:53 PM GRANTS Available Budget Balance. Se Report Repository - 1 🔛 SRANTS Available Budget Balance Enhanced Interactive Repo... 7/31/08 3:52 PM 📁 Administration Folder Signal Grants Inquiry Interactive Repo... 7/29/08 8:29 AM Grants Inquiry - Information may now + 📁 Broadcast Messages 🔊 Project Run Rate Interactive Repo... 10/3/08 1:36 PM This query provides information on fina -I 📁 FAB 🔊 Sponsored Award Financial Report Due Interactive Repo... 12/15/06 2:04 PM This guery lists the sponsored awards 📁 General Ledger Sponsored Contracts and Projects Summa Interactive Repo... 12/6/06 3:38 PM This query provides a summary of the Grants Sponsored Payroll Fringe Report Interactive Repo... 4/23/07 7:20 AM This Query provides sponsored project Purchasing and Payables Sponsored Project Chart String Listing Interactive Repo... 2/16/06 4:52 PM Use this query to obtain Project Chart: 📁 Human Resources xactive Repo... 10/8/08 1:59 PM Sponsored Project Expenditures by Fiscal Year This guery provides summary and deta Payroll Sponsored Project Expenditures by Fiscal Year_OLD This guery provides summary and deta ve Repo... 5/8/08 11:11 AM +) 📁 Personal 🔊 Sponsored Project Payroll Activity Detail epo... 6/12/07 3:38 PM This report will list Sponsored project F 📁 Security 4/11/06 1:51 PM This report will list total labor charges a Sponsored Project Payroll FYTD Summary Inte 🛨 📁 Training

Click the file name to View Document.

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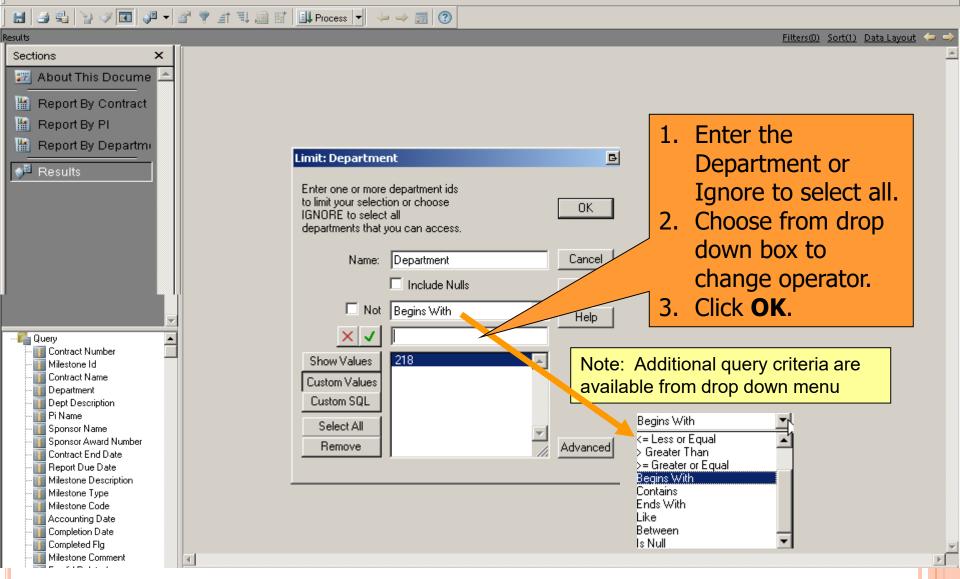
HOW DO I RUN THE QUERY?

File Edit View Insert Format Results Tools Help



HOW DO I RUN THE QUERY?

File Edit View Insert Format Results Tools Help



HOW DO I VIEW THE RESULTS?

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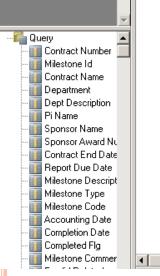
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CON00012

CON00291

Results	_					Filters(0) Sort(1)
Sections ×	Contract Number	Project	Milestone	Contract Name	Department	Dept Description
🛛 🌌 About This Docume 📥		ID	ID			
Report By Contract	CON04225	08763	10	Health and Safety Research	21833	Social Science Research Services
Report By PI	CON02475	03597	10	Science Foundation Project	21809	Social Sciences
	CON03821	04612	10	Housing Assistance Grant	21833	Social Science Research Services
Report By Departmi	CON02871	07818	20	JumpStart Initiative	21833	Social Science Research Services
🔎 Results	CON09782	01684	60	Public Interest Research Grant	21853	Law
	CON08972	08044	10	National Law Review	21853	Law
	CON08272	01816	10	Transnational Database	21853	Law
	CON03452	08162	10	Syracuse City Law Program	21853	Law



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THE TRANSACTIONS AND AMOUNTS IN THESE MATERIALS ARE FICTITIOUS AND HAVE BEEN CREATED FOR TRAINING PURPOSES ONLY

Healthy Family Study Grant

HUD Assistance Grant

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<u>ort(1)</u> <u>Data Layout</u> ← ⊂ PI Name

Doe, Jane

Doe, Jane

Doe, Jane

Smith, John

21833 Social Science Research Services

21809 Social Sciences

Smith, Jane Smith, Jane Smith, Jane Smith, Jane

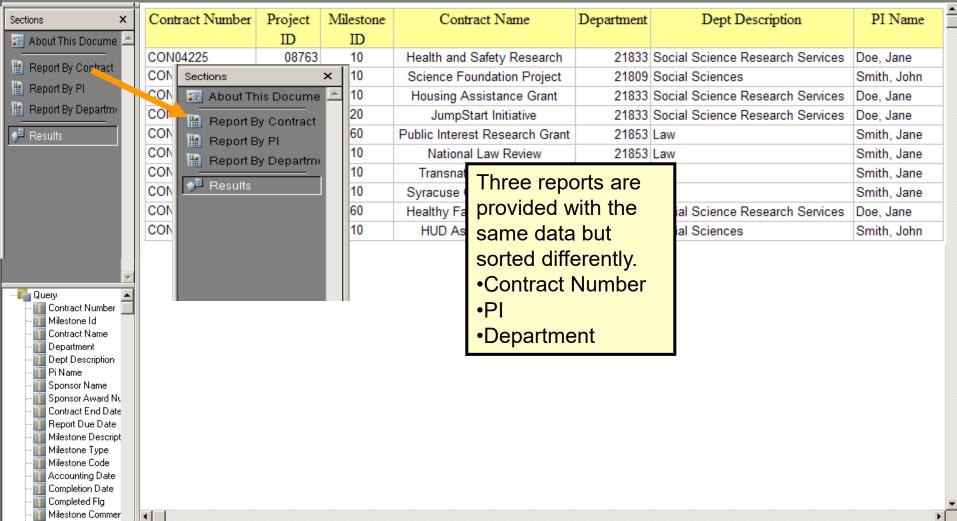
Smith, John Doe, Jane

HOW DO I VIEW THE REPORTS?

File Edit View Insert Format Results Tools Help

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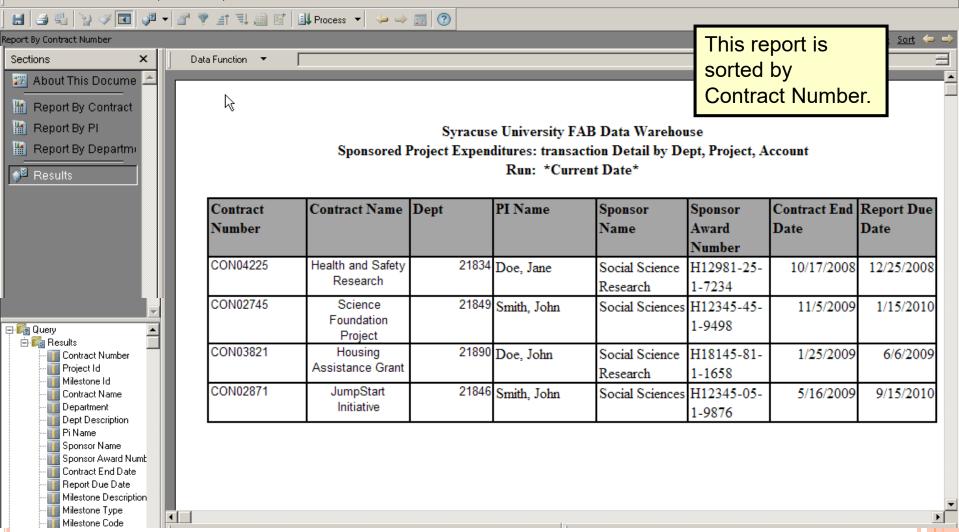
Results



Filters(0) Sort(1) Data Layout 🧢

HOW DO I VIEW THE REPORTS? Sponsored Award Financial Report Due – By Contract

File Edit View Insert Format Report Tools Help



GRANTS INQUIRY

WHERE DO I FIND GRANTS INQUIRY?

/FAB/Grants	Iools Help Iools Iools Explore Iools Iools Name Iools I	Type Modified Interactive Repo 7/31/08 3:53 PM Interactive Repo 7/31/08 3:53 PM Interactive Repo 7/31/08 3:52 PM Interactive Repo 7/29/08 8:29 AM Interactive Repo 10/3/08 1:36 PM Interactive Repo 12/15/06 2:04 PM Interactive Repo 12/6/06 3:38 PM Interactive Repo 12/6/06 4:52 PM Interactive Repo 2/16/06 4:52 PM Interactive Repo 10/8/08 1:59 PM Interactive Repo 5/8/08 11:11 AM Repo 6/12/07 3:38 PM Int 4/11/06 1:51 PM	t Repository Description GRANTS Available Budget Balance. Se Grants Inquiry - Information may now This query provides information on fina This query provides information on fina This query provides a summary of the This query provides a summary of the This query provides sponsored project Use this query to obtain Project Chart: This query provides summary and deta This query provides summary and deta This query provides summary and deta This report will list Sponsored project F This report will list total labor charges a
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HOW DO I RUN THE QUERY?

Syracuse University Data Warehouse

Today's date: 11/9/2009

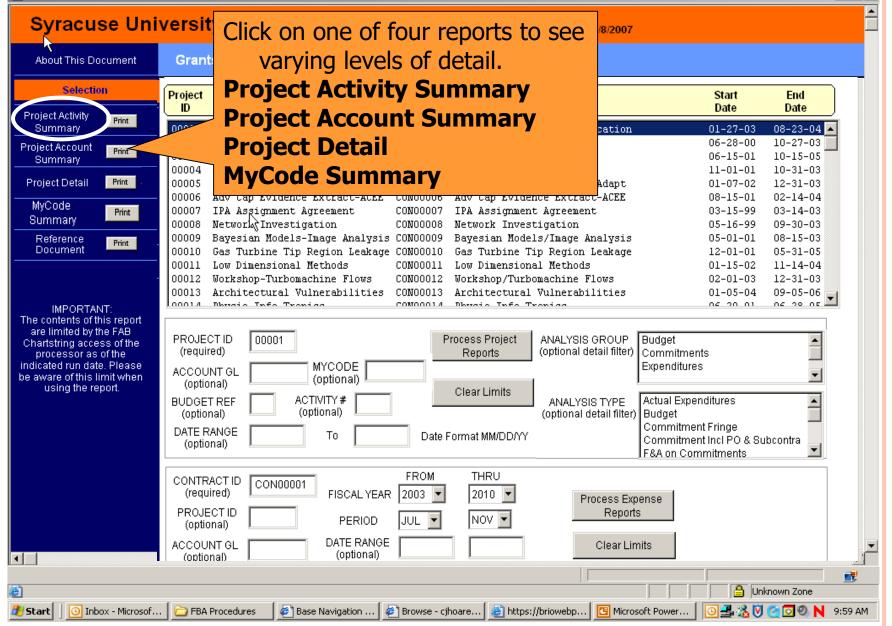
About This Document

Grants Inquiry

Selection	Project ID	Project Description	Contrac t		Contract Description	Start Date	End Date
Reference Print Document	00002 Computati 00003 Waveform 00004 IPA Assig 00005 Polarizat 00006 Adv Cap E 00007 IPA Assig 00008 Network I 00009 Bayesian 00010 Gas Turbi 00011 Low Dimen 00012 Workshop- 00013 Architect	Signal Classification onal Resiliency Diversity mment Agreement dion-Space-Time Adapt vidence Extract-ACEE mment Agreement nvestigation Models-Image Analysis ne Tip Region Leakage sional Methods Turbomachine Flows ural Vulnerabilities fo Trevice	CON00002 CON00003 CON00004 CON00005 CON00006 CON00007 CON00008 CON00009	Computational Waveform Dive: IPA Assignmen Polarization- Adv Cap Evider	rsity	Process	В
IMPORTANT: The contents of this report are limited by the FAB Chartstring access of the processor as of the indicated run date. Please be aware of this limit when using the report.	PROJECT ID (required) ACCOUNT GL (optional) BUDGET REF (optional) DATE RANGE (optional)	0001 MYCODE (optional) ACTIVITY# (optional) To		Process Project Reports Clear Limits Format MM/DD/YY	Note 1: If you kn ID, you can type i Process Query Note 2: Do not p you press enter, o	t in and cli ress enter.	lf
Ê	CONTRACT ID (required) PROJECT ID (optional) ACCOUNT GL (optional)	FISCAL YEAR PERIOD DATE RANGE (optional)	JUL 🔽	THRU 2010 V NOV V	And start over. Process Expense Reports Clear Limits	Unkna	own Zone

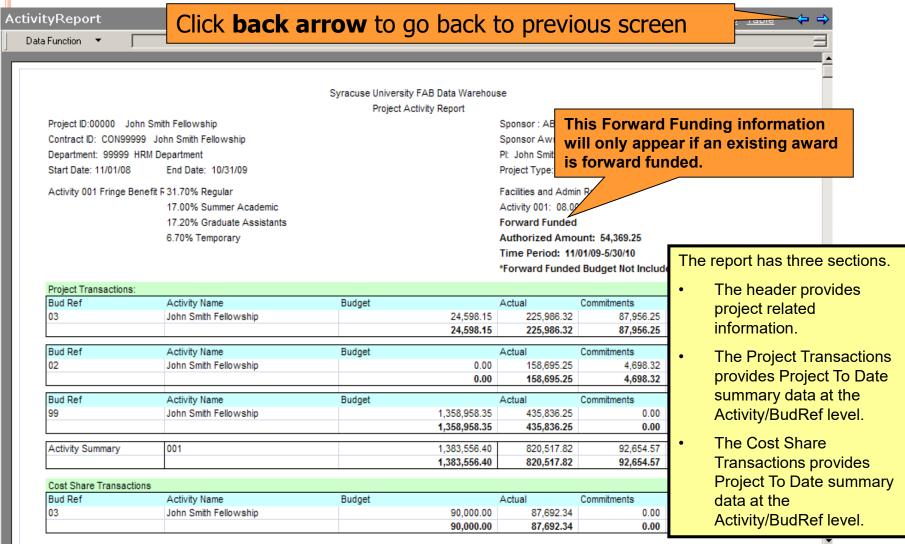
HOW DO I VIEW THE RESULTS?

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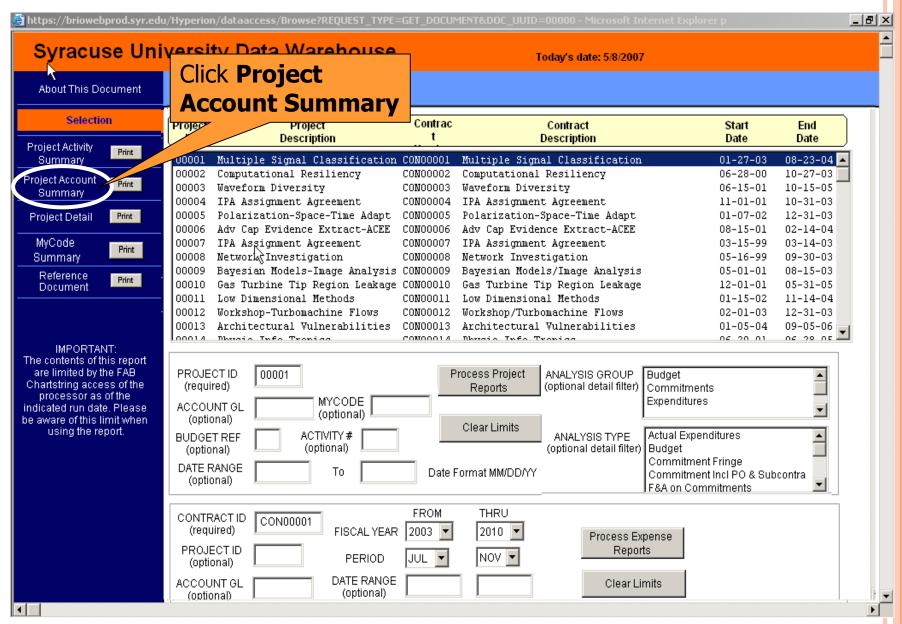
HOW DO I VIEW THE PROJECT ACTIVITY SUMMARY?



THE TRANSACTIONS AND AMOUNTS IN THESE MATERIALS ARE FICTITIOUS AND HAVE BEEN CREATED FOR TRAINING PURPOSES ONLY

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HOW DO I VIEW THE RESULTS?



HOW DO I VIEW THE PROJECT ACCOUNT SUMMARY? Account Penert The report has three sections. The header provides

project related

The Project Transactions section provides Project to

Date summary data by

budget account and by

expense account at

The Cost Share

Activity/BudRef level.

Transactions provides

Project To Date summary

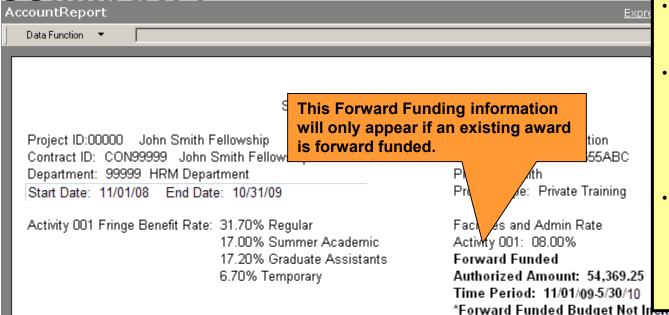
data by budget account

at Activity/BudRef level.

and by expense account

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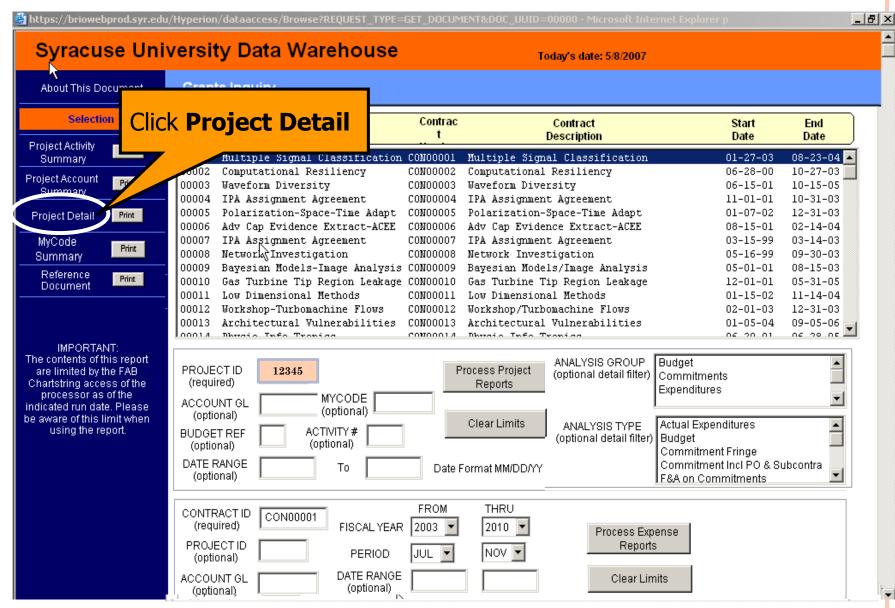
information.



Project Transactions

Bud Ref	Budget Account	Actual Account	Account Descr	Budget	Actual	Commitments	Net Available
01	568820		Graduate Assistants	67,500.00	0.00	0.00	67,500.00
01		503259	Graduate Assistants exempt	0.00	48,994.71	0.00	(48,994.71)
01		536259	Grad Assistants-Summer	0.00	41,266.57	0.00	(41,266.57)
			568820 Total	67,500.00	90,261.28	0.00	(22,761.28)
01	568830		Other Salaries	64,000.00	0.00	0.00	64,000.00
01		513020	Exe NF Mgrs 12 mo 40 hr	0.00	20,403.68	0.00	(20,403.68)
01		544074	Casual Technical 40 hr	0.00	26,185.47	0.00	(26,185.47)
			568830 Total	64,000.00	46,589.15	0.00	17,410.85
01	568835		Fringe Benefits	31,898.00	0.00	0.00	31,898.00
01		570102	Fringe Benefits	0.00	23,356.88	0.00	(23,356.88)
			568835 Total	31,898.00	23.356.88	0.00	8,541.12

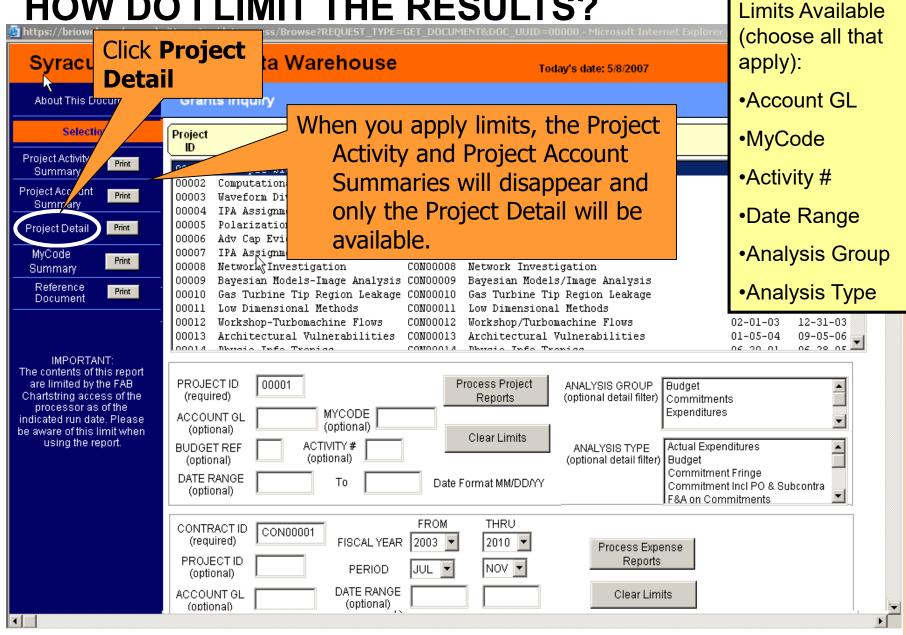
HOW DO I VIEW THE RESULTS?



HOW DO I VIEW THE PROJECT DETAIL?

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Project II	D: 00000	Syracus	e University F Project De	F AB Data Wa etail Report	rehouse					
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Activity O)1 Fringe E	3enefit Rate:	17.00% 17.20%	Regular Summer Acad Graduate Ass Temporary	demic Activity istants Forwar Authori Time Po	s and Admin Rate 001: 08.00% d Funded zed Amount: 54,3 eriod: 11/01/09-5/3 rd Funded Budget	0/2010	uded Bel	ow	
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Project: 00000	John Smith	Fellowship								
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HOW DO I LIMIT THE RESULTS?



HOW DO I LIMIT THE RESULTS?

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About This Document

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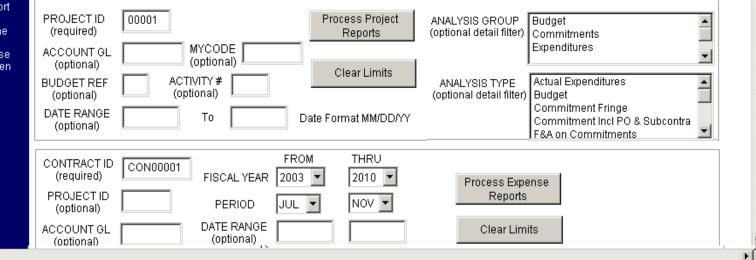
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Grants Inquiry

Selectio	on	Project	Droject	Contrac t	Contract Description	Start Date	End Date
ect Activity Immary	Print		ick MyCode	CON00001	Multiple Signal Classification	01-27-03	08-23-04
ct Account		0	Summary	CON00002	Computational Resiliency	06-28-00	10-27-03
immary	Print	0		CON00003	Waveform Diversity	06-15-01	10-15-05
mmary		0000	Assignment Agreement	CON00004	IPA Assignment Agreement	11-01-01	10-31-03
ect Detail	Print		Polarization-Space-Time Adapt	CON00005	Polarization-Space-Time Adapt	01-07-02	12-31-03
		00006	Adv Cap Evidence Extract-ACEE	CON00006	Adv Cap Evidence Extract-ACEE	08-15-01	02-14-04
Code	Reint	00007	IPA Asgignment Agreement	CON00007	IPA Assignment Agreement	03-15-99	03-14-03
nmary 🌙	Print	00008	Network; Investigation	CON00008	Network Investigation	05-16-99	09-30-03
eference		00009	Bayesian Models-Image Analysis	3 CON00009	Bayesian Models/Image Analysis	05-01-01	08-15-03
cument	Print	00010	Gas Turbine Tip Region Leakage	CON00010	Gas Turbine Tip Region Leakage	12-01-01	05-31-05
		00011	Low Dimensional Methods	CON00011	Low Dimensional Methods	01-15-02	11-14-04
	-	00012	Workshop-Turbomachine Flows	CON00012	Workshop/Turbomachine Flows	02-01-03	12-31-03
		00013	Architectural Vulnerabilities	CON00013	Architectural Vulnerabilities	01-05-04	09-05-06 🖉
		100014	Dhuaio Info Tronica	CON00014	Dhugio Info Tropica	06 20 01	ne po ne 💻

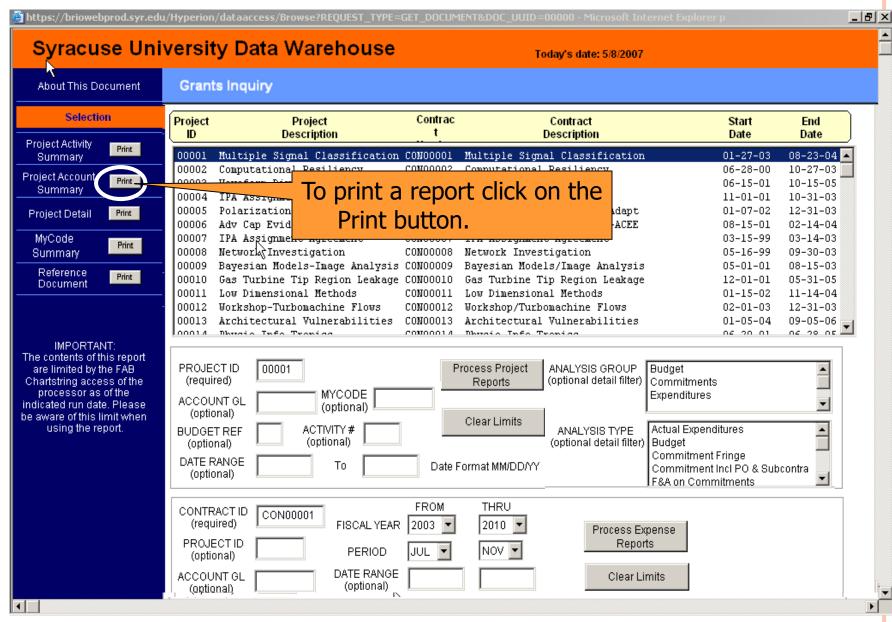
IMPORTANT: The contents of this report are limited by the FAB Chartstring access of the processor as of the indicated run date. Please be aware of this limit when using the report.



HOW DO I LIMIT THE RESULTS?

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MyCode Sumr	nary Report								(2	<u>Sort</u> <u>Data Layout</u>	← ⇒
		-	1	-	1	-					
MyCode	Syr Myc	Analysis	Project Id	Activity Id	Budget	Account	Account Name	MyCode Total			
123456	Middle	ACT	01234	001	01	560705	Travel-Conferences-Atte	300.36			
_						560707	Travel-N/Su-Domestic	1,549.00			
						561102	Honoraria	1,500.00			
_			Total					3,349.36			
_		SFA	01234	001	01	570201	Facilities and Admin Exp	267.96			
_			Total					267.96			
		Total						3,617.32			
234567	Democracy	ACT	01234	001	01	560705	Travel-Conferences-Atte	99.00			
_						560707	Travel-N/Su-Domestic	351.40			
_						561102	Honoraria	350.00			
			Total					800.40			
_		SFA	01234	001	01	570201	Facilities and Admin Exp	64.03			
			Total					64.03			
_		Total						864.43			
Grand T	otal							4,481.75			

HOW DO I PRINT THE RESULTS?



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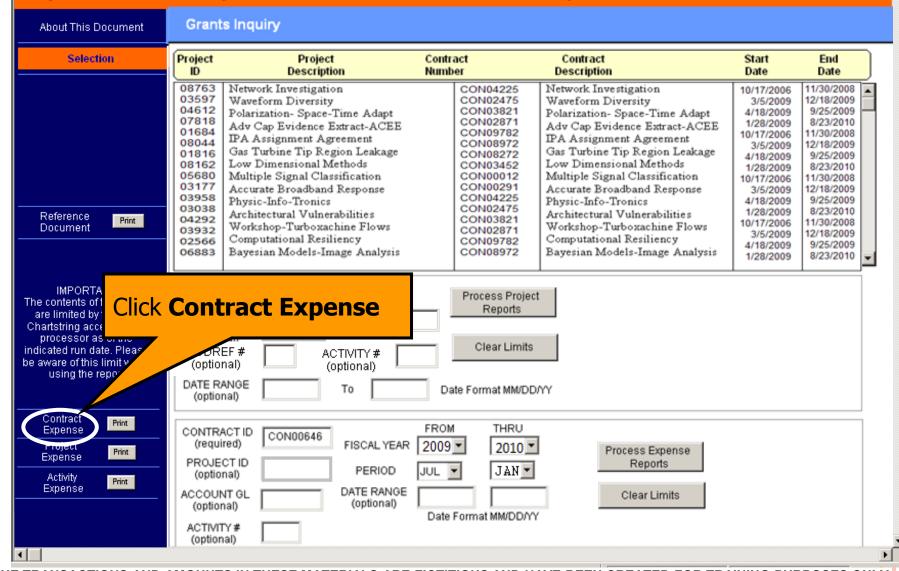
Grants Inquiry About This Document Project Selection Project Contract Contract Start End ID Description Number Description Date Date 08763 Network Investigation CON04225 Network Investigation 10/17/2006 11/30/2008 03597 CON02475 12/18/2009 Waveform Diversity Waveform Diversity 3/5/2009 04612 9/25/2009 CON03821 4/18/2009 Polarization- Space-Time Adapt Polarization- Space-Time Adapt 07818 CON02871 1/28/2009 8/23/2010 Adv Cap Evidence Extract-ACEE Adv Cap Evidence Extract-ACEE 01684 CON09782 11/30/20 10/17/2006 IPA Assignment Agreement IPA Assignment Agreement 08044 CON08972 12/18/ 3/5/2009 Gas Turbine Tip Region Leakage Gas Turbine Tip Region Leakage 01816 CON08272 4/18/2009 Low Dimensional Methods Low Dimensional Methods 08162 CON03452 010 1/28/2009 05680 Multiple Signal Classification CON00012 Multiple Signal Classification 2008 10/17/2000 03177 CON00291 /2009 Accurate Broadband Response Accurate Broadband Response 3/5/2 03958 CON04225 5/2009 Physic-Info-Tronics Physic-Info-Tronics 03038 CON02475 23/2010 Architectural Vulnerabilities Architectural Vulnerabilities Reference 04292 Print 1/30/2008 Workshop-Turboxachine Flows Document **Note 1:** If you know the Contract 03932 2/18/2009 Computational Resiliency 02566 Number, you can type it in and 06883 Scroll down, choose project from click Process Expense Reports list and click **Process** IMPORTANT: PROJEC The contents of this report (requir Note 2: Do not press enter. If are limited by the FAB **Project Reports** ACCOU Chartstring access of the you press enter, click Clear (optio processor as of the imits. Limits and start over. indicated run date. Please ACTIVI be aware of this limit when (option using the report. DATE RANGE То Date Format MM/DD/YY (optional) FROM THRU CONTRACT ID CON00646 (required) FISCAL YEAR 2009 -2010 💌 Process Expense PROJECT ID Reports JAN 👻 PERIOD JUL 🔻 (optional) DATE RANGE ACCOUNT GL Clear Limits (optional) (optional) Date Format MM/DD/YY ACTIVITY # (optional)

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Today's date: 5/8/2007

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HOW DO I VIEW THE CONTRACT EXPENSE?

ContractE>							Expression S	<u>Gort Groups Table</u>	← →
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		Contract Expense Summary Data as of: 10/4/09			w	ill only a	appear if a	ng information n existing awar	
From: Jul of Fi Thru: Jan of Fis		Project ID Account GL	(Not Limited) (Not Limited)	Budget Ref Activity ID	(Not Lim (Not Lim	s forward	l funded.		
Contract ID: CON Sponsor Name: / Project Director (I Department: 999	PI): John Smith		Contract Name: Sponsor Ref #:	: John Smith Fello 1233655ABC	owship				
Begin Date: 11/1 Project Type: Priv	1/08		Termination Dat	te: 10/31/09	-				
Project Type: Priv	rate Training Balance at Beginning of Period: Net Change for Period: Balance at End of Period:	133,310.05 1,768,666.46 1,901,976.51	Time Period:	ed nount: 54,369.25 11/1/09 - 05/30/10 ded Budget Not I)				
Project	<u>Project Name</u> 00000 John Smith Fellowship 00001 John Smith Fellowship	<u>Activity</u> 001 001	<u>F&A Rate</u> 8.00% 8.00%	Fringe Regular 31.70% 31.70%	Fringe Grad 17.20% 17.20%	<u>Fringe</u> <u>Summer</u> 17.00% 17.00%	<u>Fringe Temp</u> 6.70% 6.70%		
	Account 500010	Account Name 9-Mo Acad Dpt Heads	Balance as of 6/30/2009 3,253.22	Period Change 16,982.32					
	500012	9-Mo Assoc Prof	47,444.25	139,854.00	187,298.25	5			
	500014 503259	9-Mo Asst Prof 9-Mo Instructors	54,854.25 2,562.25						
	504257	Graduate Assistans exempt	257.36	8,658.98	8,916.34	4			
	510013 570102	GA - weekly nonexempt Fringe Benefits Total	24,654.36 284.36 133,310.05	1,569,154.00	28,349.7 1,569,438.3 1,901,976.5	6			
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Today's date: 5/8/2007

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Selection	Project ID	Project Description	Contract Number	Contract Description	Start Date	End Date
Reference Document	03597 04612 07818 01684 08044 01816 08162 05680 03177 03958 03038 04292 03932 02566	Network Investigation Waveform Diversity Polarization- Space-Time Adapt Adv Cap Evidence Extract-ACEE IPA Assignment Agreement Gas Turbine Tip Region Leakage Low Dimensional Methods Multiple Signal Classification Accurate Broadband Response Physic-Info-Tronics Architectural Vulnerabilities Workshop-Turboxachine Flows Computational Resiliency Bayesian Models-Image Analysis	CON04225 CON02475 CON03821 CON03821 CON08972 CON08972 CON08972 CON03452 CON03452 CON00012 CON00291 CON04225 CON02475 CON02871 CON02871 CON08972 CON08972	Network Investigation Waveform Diversity Polarization- Space-Time Adapt Adv Cap Evidence Extract-ACEE IPA Assignment Agreement Gas Turbine Tip Region Leakage Low Dimensional Methods Multiple Signal Classification Accurate Broadband Response Physic-Info-Tronics Architectural Vulnerabilities Workshop-Turboxachine Flows Computational Resiliency Bayesian Models-Image Analysis	10/17/2006 3/5/2009 4/18/2009 10/17/2006 3/5/2009 1/28/2009 1/28/2009 10/17/2006 3/5/2009 4/18/2009 1/28/2009 10/17/2006 3/5/2009 4/18/2009 1/28/2009	11/30/2008 12/18/2009 9/25/2009 8/23/2010 11/30/2008 12/18/2009 9/25/2009 8/23/2010 11/30/2008 12/18/2009 9/25/2009 8/23/2010 11/30/2008 12/18/2009 9/25/2009 8/23/2010
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using the re	(option:	NGE To To	Date Format MM/D	DAY		
Contract Expense	CONTRAC	CTID CON00646	FROM THRU			

HOW DO I VIEW THE PROJECT EXPENSE?

rojectExpPeri	iod						Expression	<u>Sort</u> <u>Groups</u>	<u>Table</u> 🗲
Data Function 🔻									
			Project Expense Summary						
			Data as of: 10/4/09						
			-	· · · · · · · · · · · · · · · · · · ·	-	(Not Limited)			
rom: Jul of Fiscal 2			Account GL	(Not Limited)	Activity ID	(Not Limited)			
hru: Jan of Fiscal 2	2010								
					hn Smith Fellowsh	ig			
ontract ID: CON9999	99 John Smith Fellowship				John Smith Fellow			unding infor	
ponsor Name: ABC F	oundation			Sponsor Ref #: 1	233655ABC	will on	ly appear	if an existir	ng award
roject Director (PI): Jo	ohn Smith					is forw	ard funde	ed.	
epartment: 99999)									
egin Date: 11/01/200				Termination Date	: 10/31/09				
roject Type: Private Tr	raining								
				Forward Funde					
	Balance at Beginning of Per		3,310.05		ount: 54,369.25				
	Net Change for Period		768,666.46		11/01/09-5/30/10				
	Balance at End of Period	1,9	901,976.51	*Forward Fund	ed Budget Not I	ncluded Belov	N		
						Fringe			
		Activity	F&A Rate	Fringe Regular	Fringe Grad	Summer	Fringe Temp		
		001	8.00%	31.70%	17.20%	17.00%	6.70%		
		002	8.00%	31.70%	17.20%	17.00%	6.70%		
	Project: 00000								
	Activity: 001 John Smith Fell	owship							
	,			Balance as of		Balance as of			
	Account	Ac	count Name	6/30/2009	Period Change				
	500010		Mo Acad Dpt Heads	3,253.22	16,982.32				
	500012		Mo Assoc Prof	47,444.25	139,854.00	187,298.25			
	500014	9-1	Mo Asst Prof	54,854.25	4,956.56				
	503259	9-1	Mo Instructors	2,562.25	25,365.25	27,927.50			
	504257	Gr	aduate Assistans exempt	257.36	8,658.98	8,916.34			
	510013	GA	A - weekly nonexempt	24,654.36	3,695.35				
	570102	Fri	inge Benefits	284.36	1,569,154.00				
			Total	133,310.05	1,768,666.46	1,901,976.51			

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Today's date: 5/8/2007

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About This Document	Grants	s Inquiry					
Selection	Project ID	Project Description	Contra Numb		Contract Description	Start Date	End Date
	03597 04612 07818 01684 08044 01816 08162 05680 03177 03958	Network Investigation Waveform Diversity Polarization- Space-Time Adapt Adv Cap Evidence Extract-ACEE IPA Assignment Agreement Gas Turbine Tip Region Leakage Low Dimensional Methods Multiple Signal Classification Accurate Broadband Response Physic-Info-Tronics		CON04225 CON02475 CON03821 CON02871 CON09782 CON08972 CON08272 CON03452 CON0012 CON0012 CON00291 CON04225	Network Investigation Waveform Diversity Polarization- Space-Time Adapt Adv Cap Evidence Extract-ACEE IPA Assignment Agreement Gas Turbine Tip Region Leakage Low Dimensional Methods Multiple Signal Classification Accurate Broadband Response Physic-Info-Tronics	10/17/2006 3/5/2009 4/18/2009 1/28/2009 10/17/2006 3/5/2009 4/18/2009 10/17/2006 3/5/2009 4/18/2009	11/30/2008 12/18/2009 9/25/2009 8/23/2010 11/30/2008 12/18/2009 9/25/2009 8/23/2010 11/30/2008 12/18/2009 9/25/2009
Reference Document	03038 04292 03932 02566 06883	Architectural Vulnerabilities Workshop-Turboxachine Flows Computational Resiliency Bayesian Models-Image Analysis		CON02475 CON03821 CON02871 CON09782 CON08972	Architectural Vulnerabilities Workshop-Turboxachine Flows Computational Resiliency Bayesian Models-Image Analysis	1/28/2009 10/17/2006 3/5/2009 4/18/2009 1/28/2009	8/23/2010 11/30/2008 12/18/2009 9/25/2009 8/23/2010
IMPORTANT: The contents of this report are limited by the FAB Chartstring access of the processor as of the	PROJEC (require ACCOUN	d) MYCODE		Process Project Reports			
	< Acti	ivity Expense	Da	Clear Limits te Format MM/DD/	nyr		
Contract Expense Project Expense Activity Expense Print	CONTRA (requir PROJEC (option ACCOUN (option	T ID PERIOD	FROM 2009 JUL	JAN V	Process Expense Reports Clear Limits		
	ACTIVIT (option:	Y#	Date I	ormat MM/DD/YY			

HOW DO I VIEW THE ACTIVITY EXPENSE SUMMARY?

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			Activity Expense Summary Data as of: 10/4/09						
			Project ID	(Not Limited)	Budget Ref	(Not Limited)			
From: Jul of Fiscal 2			Account GL	(Not Limited)	Activity ID	(Not Limited	This Foru	vard Funding info	rmatio
hru: Jan of Fiscal 20	010								
				Project Name: J	ohn Smith Fellowsh	nip V	will only a	appear if an existi	ng awa
ontract ID: CON9999	9 John Smith Fellowsh	nip		Contract Name:	John Smith Fellow	ship	is forward	d funded.	
ponsor Name: ABC Fo	oundation			Sponsor Ref #: 1	1233655ABC				
roject Director (PI): Jol	hn Smith								
epartment: 99999									
egin Date: 11/01/200	8			Termination Dat	e: 10/31/09				
roject Type: Private Tra	aining								
				Forward Fund					
	Balance at Beginning		133,310.05		nount: 54,369.25				
	Net Change for Perio		1,768,666.46		11/01/09-5/30/10				
	Balance at End of Pe	riod 1	1,901,976.51	*Forward Fund	ded Budget Not I	ncluded Belo	w		
						Fringe			
		Activity	F&A Rate	Fringe Regular	Fringe Grad	Summer	Fringe Temp		
		001	8.00%	31.70%	17.20%	17.00%	6.70%		
		002	8.00%	31.70%	17.20%	17.00%	6.70%		
	Project: 00000								
	Activity: 001 John Smi	ith Fellowship							
				Balance as of		Balance as of			
	Account	ŀ	Account Name	6/30/2009	Period Change				
	50001		9-Mo Acad Dpt Heads	3,253.22					
	500012		9-Mo Assoc Prof	47,444.25	139,854.00	187,298.25			
	500014	4 9	9-Mo Asst Prof	54,854.25	4,956.56	59,810.81]		
	50325	9 9	9-Mo Instructors	2,562.25	25,365.25	27,927.50			
	50425	7 (Graduate Assistans exempt	257.36	8,658.98	8,916.34			
	510013	3 (GA - weekly nonexempt	24,654.36	3,695.35	28,349.71]		
				001.00	4 500 454 00	4 500 400 00			
	570102	2 F	Fringe Benefits	284.36		1,569,438.36			

REFERENCE DOCUMENT

🖥 https://briowebprod.syr.edu/Hyperion/dataaccess/Browse?REQUEST_TYPE=GET_DOCUMENT&DOC_UUID=00000 - Microsoft Internet Explorer j _ 8 × Syracuse University Data Warehouse Today's date: 5/8/2007 A Reference Document is About This Document available with definitions Selection Contract Start End of the acronyms used on Description Date Date ltiple Signal Classification 01-27-03 08-23-04 🔺 the Project Detail mputational Resiliency 06-28-00 10-27-03 veform Diversity 06-15-01 10-15-05 Report. A Assignment Agreement 10 - 31 - 0311-01-01 larization-Space-Time Adapt 01-07-02 12-31-03 tap Evidence Extract-ACEE CON00006 Adv Cap Evidence Extract-ACEE 08-15-01 02-14-04 IPA Assignment Agreement CON00007 IPA Assignment Agreement 03-15-99 03-14-03 70007 00008 Network Investigation CON00008 Network Investigation 05-16-99 09-30-03 Bayesian Models-Image Analysis CON00009 08-15-03 00009 Bayesian Models/Image Analysis 05-01-01 Reference Print Gas Turbine Tip Region Leakage CON00010 00010 Gas Turbine Tip Region Leakage 12-01-01 05-31-05 Document Low Dimensional Methods Low Dimensional Methods 11-14-04 00011 CON00011 01-15-02 00012 Workshop-Turbomachine Flows CON00012 Workshop/Turbomachine Flows 02-01-03 12-31-03 00013 Architectural Vulnerabilities CON00013 Architectural Vulnerabilities 01-05-04 09-05-06 NC 20 NE 00014 Divisio Info Tropica CONTOOO1 // Dhuaio Info Tropica 06 20 01 IMPORTANT: The contents of this report PROJECT ID Process Project are limited by the FAB 00001 Chartstring access of the (required) Reports. processor as of the MYCODE ACCOUNT GL indicated run date. Please (optional) (optional) be aware of this limit when Clear Limits using the report. ACTIVITY # BUDGET REF (optional) (optional) DATE RANGE То Date Format MM/DD/YY Contract (optional) Print Expense Project Print FROM THRU Expense CONTRACT ID CON00001 (required) FISCAL YEAR 2003 Ŧ 2010 Activity Process Expense Print Expense PROJECT ID Reports NOV 🔻 PERIOD JUL 🔻 (optional) DATE RANGE ACCOUNT GL Clear Limits (optional) <u>(optional)</u>

REFERENCE DOCUMENT

<u>Journal ID</u> <u>Prefix</u>	Journal ID Prefix Description
APA	Accounts Payable
APP	Accounts Payable
APV	Accounts Payable
BKI	Bookstore ID Sales
BKS	Bookstore
BUD	Budget
CRV	Treasurey-Cashnet
FMS	FAMIS
FPR	FAMIS-Projects
GAF	Automated Entry Fringe Benefits
GAO	Automated Entry Overhead
MDO	Materials Distribution
MRV	MailRoom
ONL	On Line Entry
PPW	Parking-Powerpark
PRP	Payroll
PRT	Printing Services-MicroInk
PRW	Printing-Web Store
PSF	Student Financials
PVP	Parking-VIP Parking
TEL	Telecom-Pinnacle

Acronyms	
FDP	Fund, Department, Program
FDPA	Fund, Department, Program, Account
Myc Acc	Mycode
Acc	Account

<u>Source</u>	Source Description
BAP	Accounts Payable
BAR	Accounts Receivable
BBI	Billing
BGL	General Ledger
BGM	Grants Management
BPO	Purchasing
BRQ	Purchasing Requisitions
CNV	Conversion
EPO	eProcurement Requisition
GLK	General Ledger Budget Entry
PCA	Contracts On line Entry
PCB	Project Budget
PGM	Grants Management
PRB	Project Burden, Fringe
PRP	Project Pricing

Transaction Type

Transaction Type	Transaction Type Description
BIL	Billing Transaction
BUR	Burden (Fringe related) Transaction
ONL	On Line Transaction
VCH	Voucher Transaction

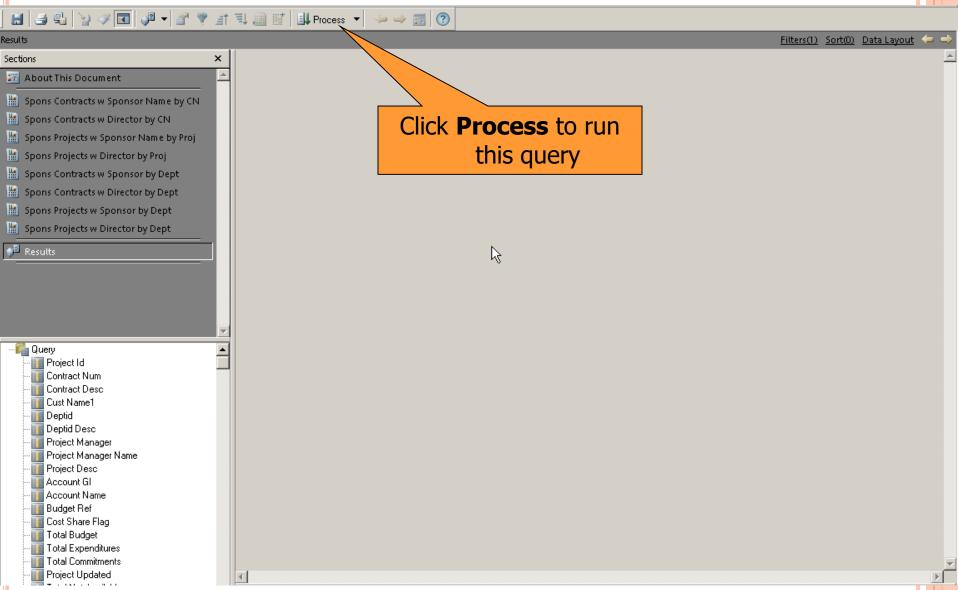
SPONSORED CONTRACTS AND PROJECTS SUMMARY

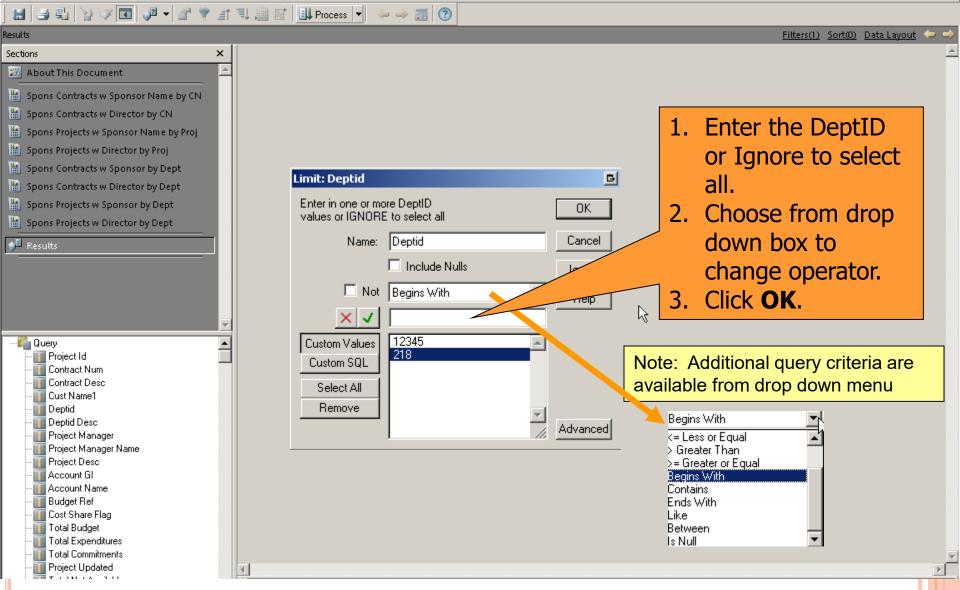
WHERE DO I FIND – SPONSORED CONTRACTS AND PROJECTS SUMMARY? Report Repository

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- P Report Repository GRANTS Available Budget Balance Interactive Rep	o 7/31/08 3:53 PM	GRANTS Available Budget Balance. Se
Administration Folder GRANTS Available Budget Balance Enhanced Interactive Repu	o 7/31/08 3:52 PM	
1 P Broadcast Messages Grants Inquiry Interactive Rep	o 7/29/08 8:29 AM	Grants Inquiry - Information may now
- Project Run Rate Interactive Rep	o 10/3/08 1:36 PM	This query provides information on fina
General Ledger Sponsored Award Financial Report Due Interactive Rep	o 12/15/06 2:04 PM	This query lists the sponsored awards
General Ledger Sponsored Contracts and Projects Summary Interactive Rep	o 12/6/06 3:38 PM	This query provides a summary of the
Crants Second Payroll Fringe Report Interactive Report	o 4/23/07 7:20 AM	This Query provides sponsored project
Purchasing and Payables Sponsored Project Chart String Listing Interactive Rep	o 2/16/06 4:52 PM	Use this query to obtain Project Chart:
Payroll Sponsored Project Expenditures by Fiscal Year Interactive Rep	o 10/8/08 1:59 PM	This query provides summary and deta
Payroli Payroli Personal Sponsored Project Expenditures by Fiscal Year_ teractive Rep	o 5/8/08 11:11 AM	This query provides summary and deta
Sponsored Project Payroll Activity Detail	o 6/12/07 3:38 PM	This report will list Sponsored project F
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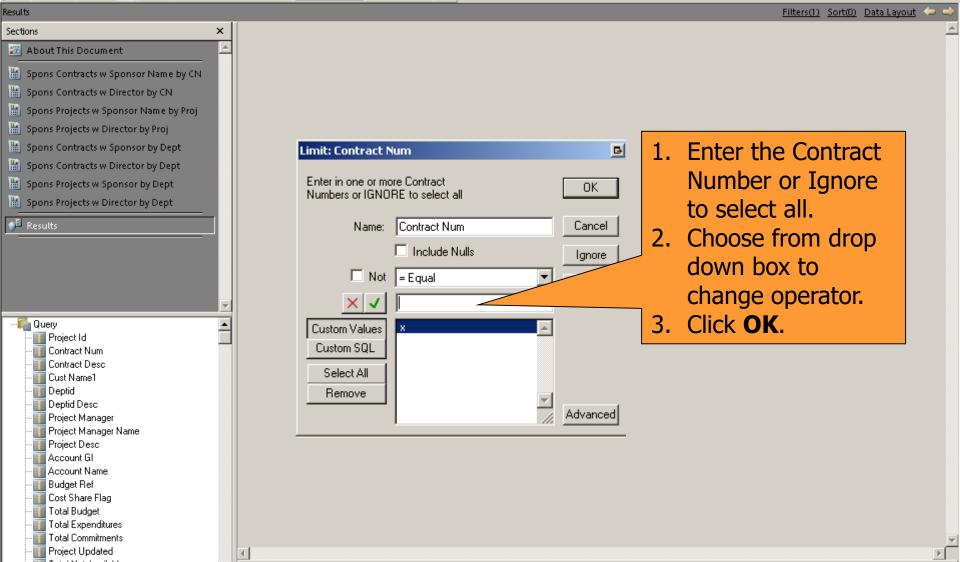
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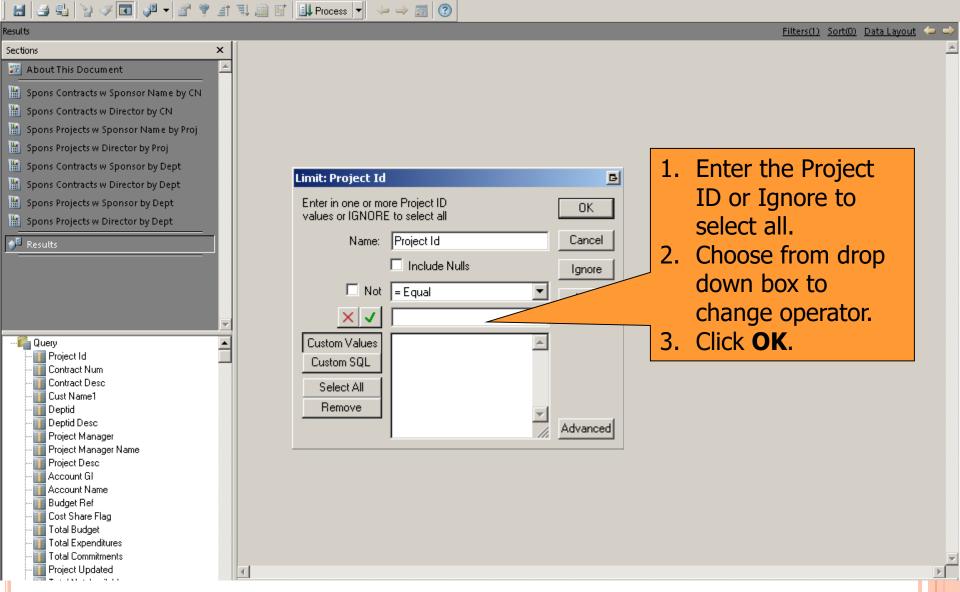
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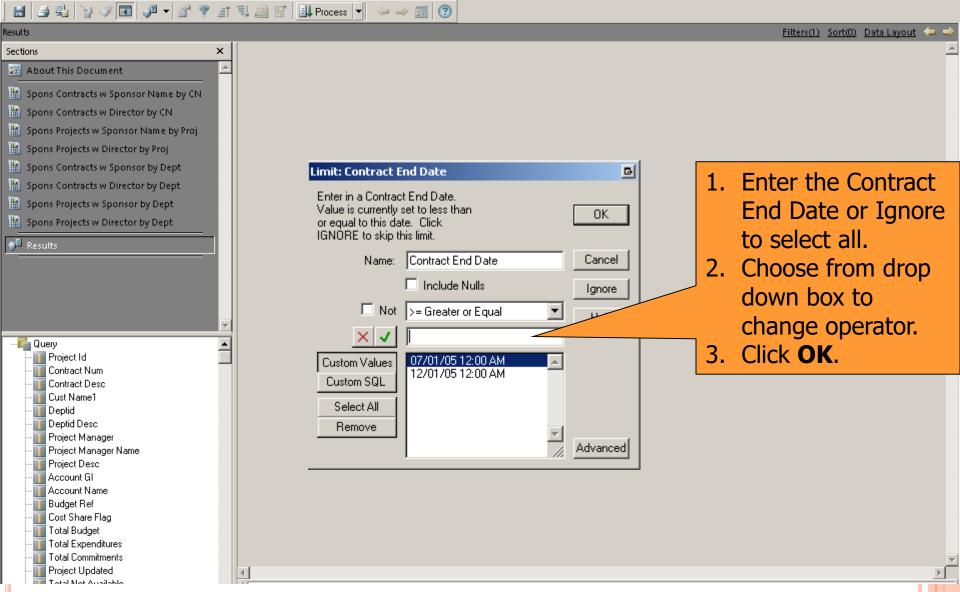




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HOW DO I VIEW THE RESULTS?

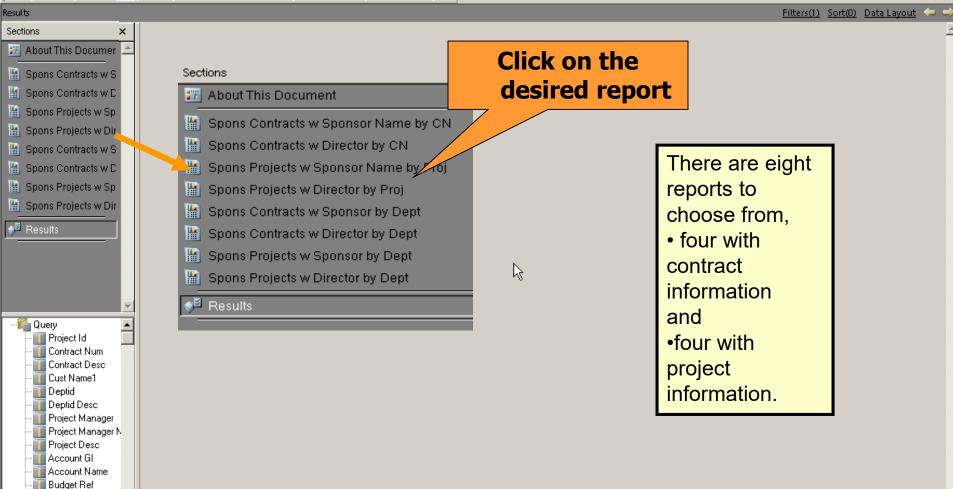
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Spons Contracts w Sponsor					21805	Center for Policy	
Spons Contracts w Sponsor	02672	CON95277	Housing Assistance	Social Science Research			10646335
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	00352	CON41688	National Law Review	Law			1048278
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Query	00876	CON61826	Transnational Database	Law			1078372
Project Id	00784	CON98746	Ruroouce Citul au		21895	Center for Policy	1078422
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	00345	CON24455	Healthy Family Study	Social Science Research			1078718
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HOW DO I VIEW THE REPORTS?

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Cost Share Flag Total Budget Total Expenditures Total Commitments Project Updated



THE TRANSACTIONS AND AMOUNTS IN THESE MATERIALS ARE FICTITIOUS AND HAVE BEEN CREATED FOR TRAINING PURPOSES ONLY

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HOW DO I VIEW THE REPORTS?

Sponsored Contracts with Sponsor Name by Contract Number

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		Contract						Contract to date	Contract	Budget	
		Number	Contract Nam	<u>1e</u>	Sponsor Name	Contract End Date Total Budget		Expenditures	Commitments	Balance	
										-	
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- III Project Id			Mineral Invest		Foundation	10/01/00		5.500		-145,361	- 8000
Contract Num		CON98644 CON42348	Science Indus	stry	Earth Sciences	12/04/09	456,421	5,566			-
📊 Cust Name1		COIN42340	Children and I	Family Studies	Public Research Institute	02/12/09	5,478	63,248	0.00	, -57,770	
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Project Manager		CON88342	Treater and the		Academic	11/17/09	99,124	98,657			-
- II Project Manager Name			Scholarship G	Grants	Resources			,		-24,835	j
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- Account Name				_			_				
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Total Budget						racts based on					

HOW DO I VIEW THE REPORTS? Sponsored Contracts with Sponsor Name by

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Provides Contract Information by Department

Spons Contracts w Sponsor by Dept

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oj [≝] Results	CONS		Mineral Investment Use	National Science Foundation	08/05/09	78,542	65,451	158,452		
	CONG	73237	Soil Testing Sampling	National Science Foundation	12/04/09	456,421	5,566	0.00		
	Depar	tment:	21882 Physical So	cience		534,963	71,017	158,452		
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····III Contract Desc ····III Cust Name1						52,019	5,191	54,474		
Deptid Deptid Desc Project Manager	Depar <u>Contra</u>	tment: act_	21834 Fine Arts Contract Name	Sponsor Name	Contract End	<u>Total</u>	Contract	Contract_		
	CONG		Social Movements	College and Universities	08/05/09	9,856	89,542	17,452		
III Project Desc III Account GI III Account Name	CON2	5656	Health and Welfare	College and Universities	12/04/09	26,587	5,258	492.00		
···· 🚺 Budget Ref ···· 📶 Cost Share Flag						36,443	94,800	17,944		

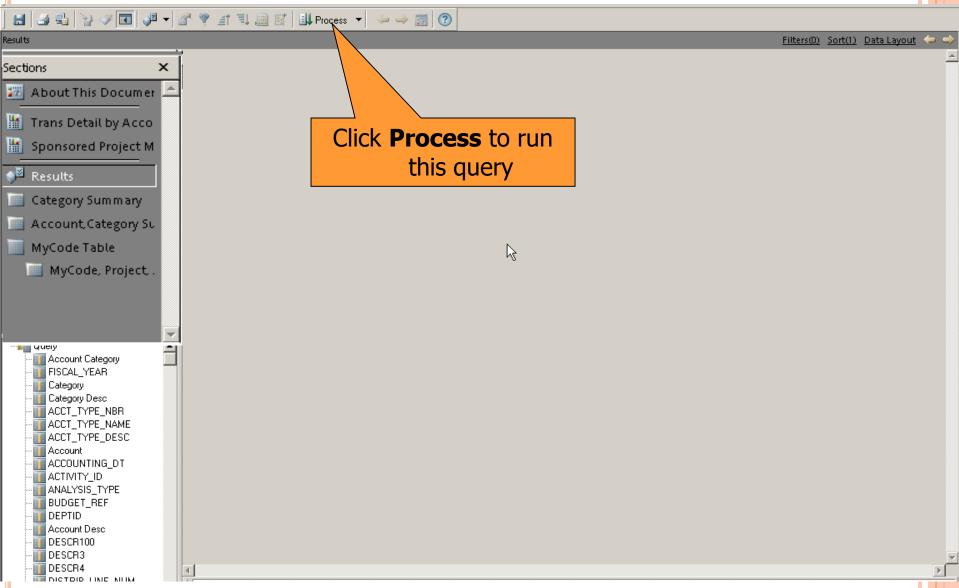
SPONSORED PROJECT EXPENDITURES BY FISCAL YEAR

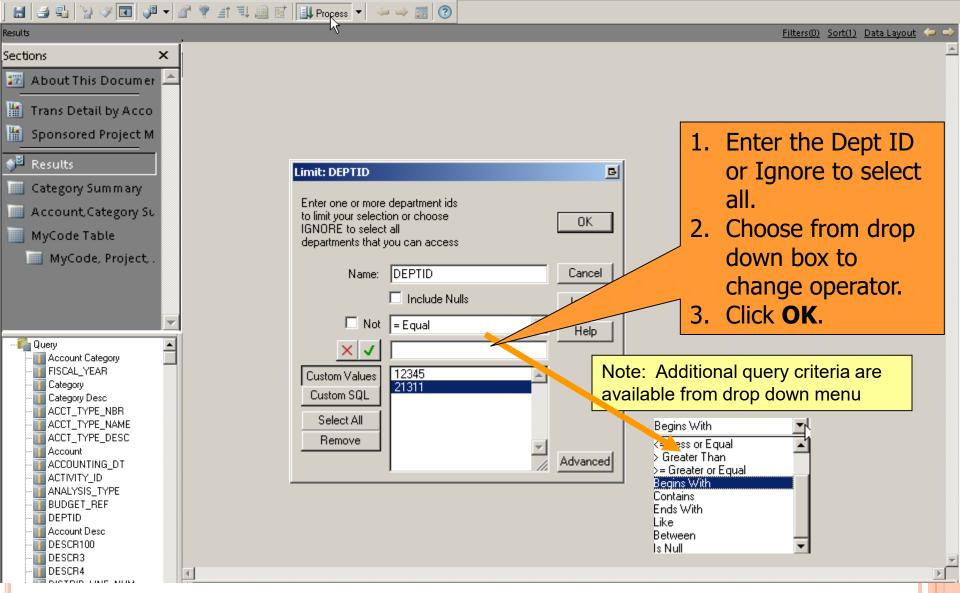
WHERE DO I FIND THE SPONSORED PROJECT EXPENDITURES BY FISCAL YEAR? Report Repository

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 Payroll Personal Security Training 	Sponsored Project Expenditures by Fiscal Year	Interactive Repo 10/8/08 1:59 PM Interactive Repo 5/8/08 11:11 AM Interactive Repo 6/12/07 3:38 PM vactive Repo 4/11/06 1:51 PM	This query provides summary and deta This query provides summary and deta This report will list Sponsored project F This report will list total labor charges a

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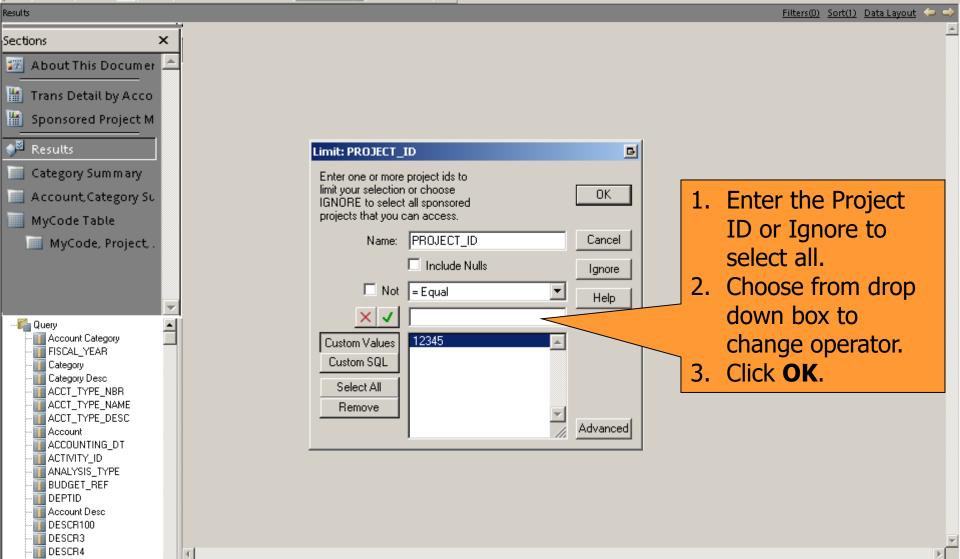
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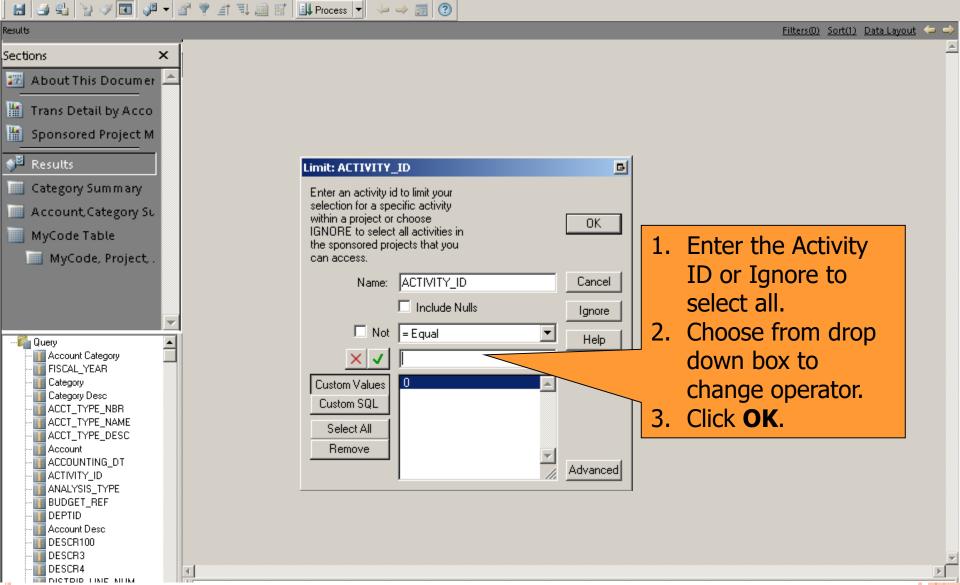


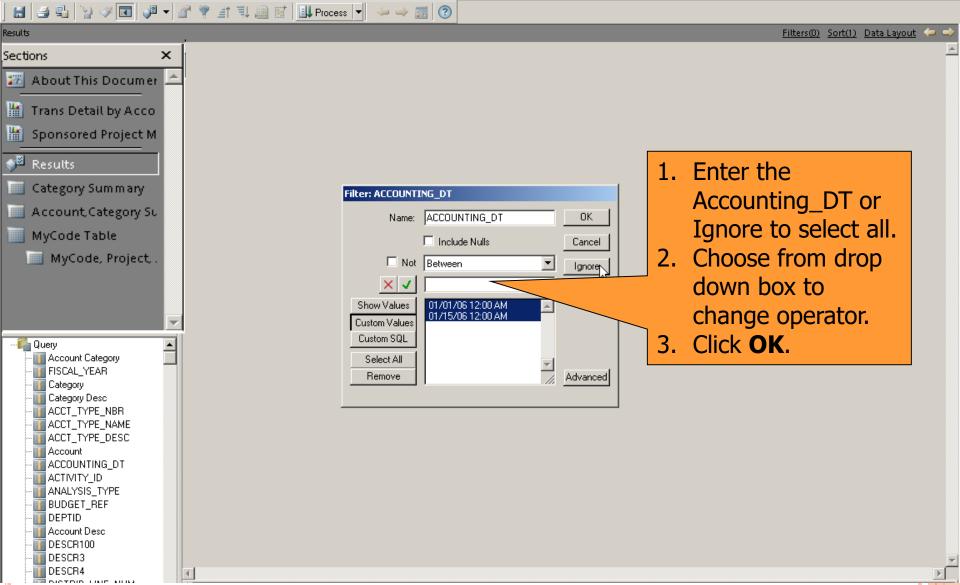


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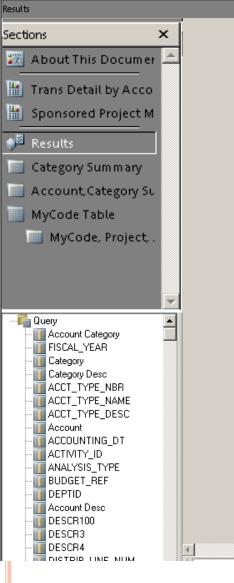
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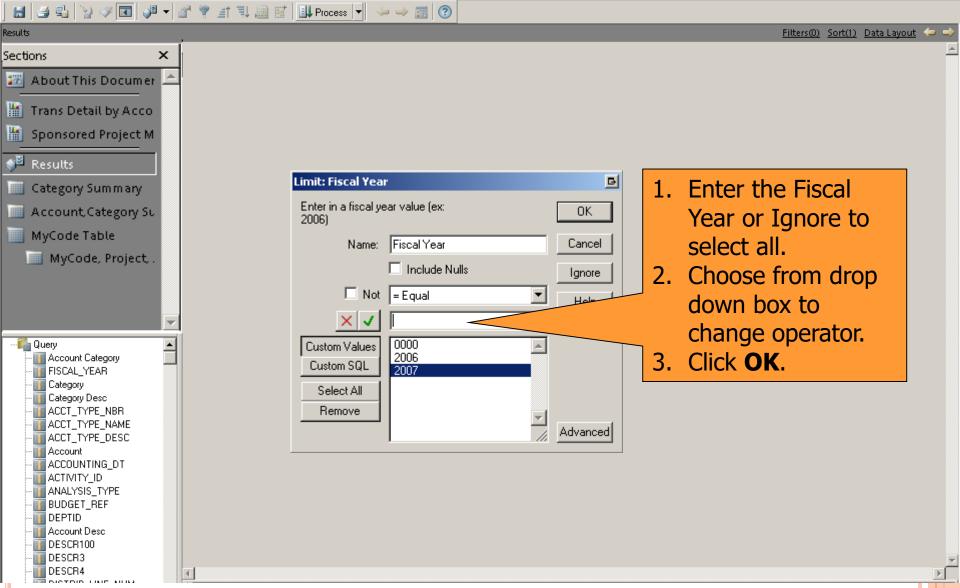
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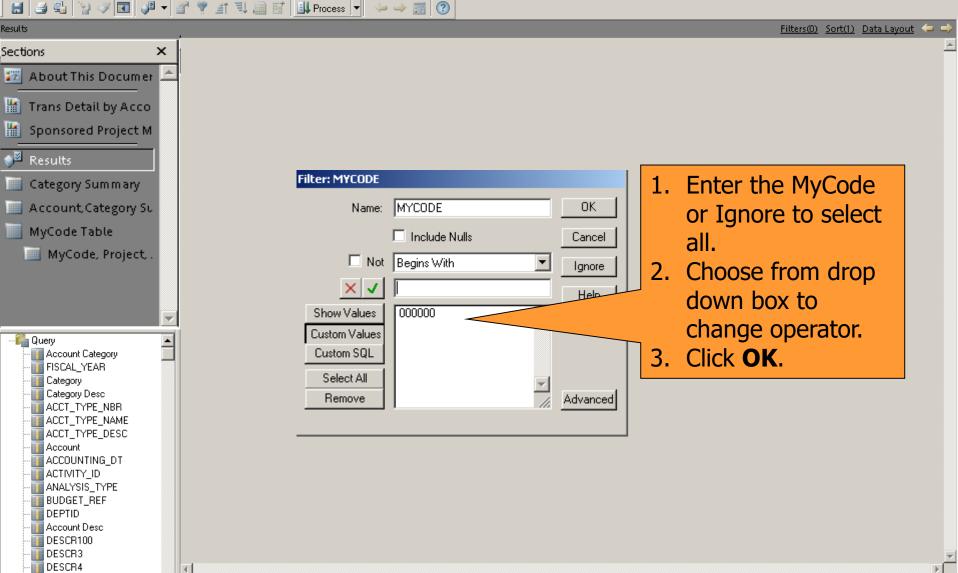
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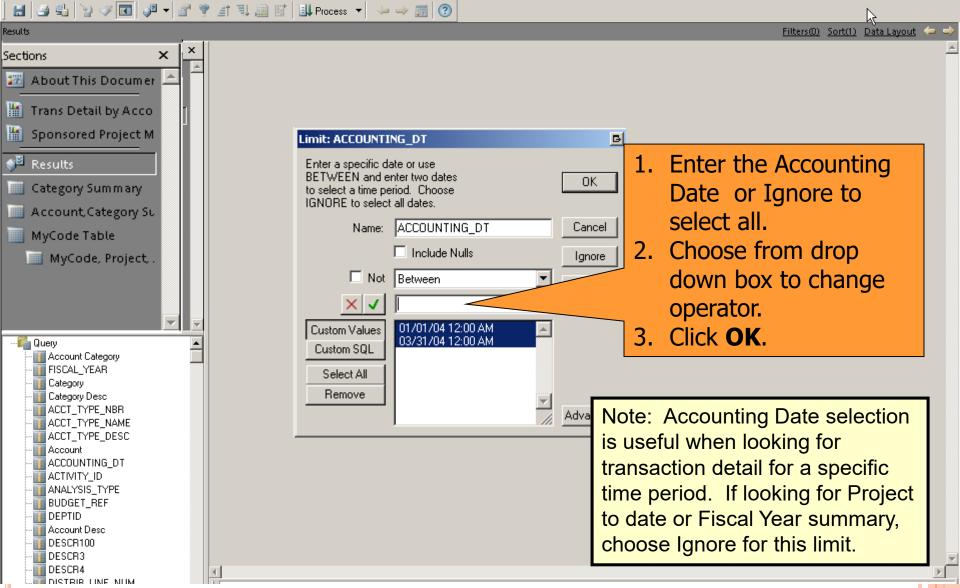
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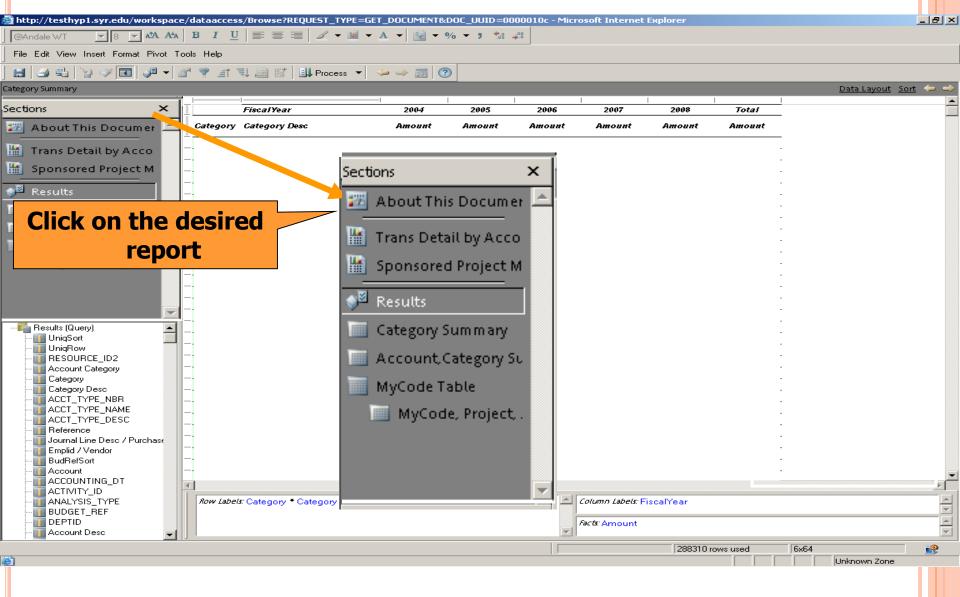


HOW DO I VIEW THE RESULTS?

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HOW DO I VIEW THE REPORTS?



HOW DO I VIEW THE REPORTS?

Transaction Detail by Department, Project, Account

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HOW DO I VIEW THE REPORTS? Sponsored Project MyCode

File Edit View Insert Format Report Tools Help ponsored Project MyCode Expenditures Sort Expression Groups Table х Sections 💯 About This Documer . Syracuse University Financials Data Warehouse Trans Detail by Acco Sponsored Project MYCODE Expenditures: Transaction Detail by Fund, Dept, Project, Account Sponsored Project M Note: This report only contains transactions that have a MyCode assigned to the chartstring. Please refer to Trans Detail by Account for a complete project expenditure report. 📲 Results Run: 12/09/2009 Category Summary Selection: My Code Begins With Project ID Begins With DeptID = Account Category Su Activity ID = Budget Ref = MyCode Table Fiscal Year = Accounting Date Between MyCode, Project, No MyCode MyCode: 000000 Fund: 13 Department: 20305 CASE Center 🕞 🎼 Query * Project: 00943 Syracuse Univ SAID Project 🗄 🖍 Resulta 🚺 UnigSort Account: 549988 Fws-50% 💵 UnigRow RESOURCE I Activity Bud Accounting Journal Line Desc / Purchase Reference Emplid / Vendor Employee Name SYR HDR DESCR Amount Account Cated D Ref <u>Date</u> Order ID Category 001 01 09/23/05 WEEKLY PAY 09/21/05 Category Desc 09/23/05 WEEKLY PAY 001 01 09/21/05 ACCT_TYPE 001 01 09/23/05 WEEKLY PAY 09/21/05 ACCT TYPE 09/28/05 001 01 10.01.05 WEEKLY PAY ACCT TYPE 001 01 10/01/05 WEEKLY PAY 09/28/05 Reference 10/14:05 WEEKLY PAY 10/12/05 001 01 间 Journal Line D 001 01 10/14:05 | WEEKLY PAY 10/12/05 🔟 Emplid / Vend 001 01 10/21/05 WEEKLY PAY 10/19/05

HOW DO I VIEW THE REPORTS?

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Category Summary

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This report is a summary of Project to date Actual Expenditures by Category for each Fiscal Year.

Note: Data for Fiscal Year 2003 and prior will be summarized in one Fiscal Year column labeled 2003-Balance 6/30/03.

About This Document	-	
🕌 Trans Detail by Account		Catego
🖉 Results		
🧰 Category Summary		503200
Account, Category Summary		513000
		536200
		544000
		560100
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🚰 Results (Query)		
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Category Summary

Sections

		FiscalYear	2007	2008	2009	Total
	Category	Category Desc	Amount	Amount	Amount	Amount
	503200	Grad Assist 9 mo 1 FTE 20 hr e	2,055.55	41,999.76	4,939.40	48,994.71
	513000	Exempt Non-Faculty 12 mo 40 hr			20,403.68	20,403.68
	536200	Grad Assistants-Summer	10,266.64	19,599.93	11,400.00	41,266.57
	544000	Casual Non - Exempt 40 hrs		26,185.47		26,185.47
	560100	Supplies	6,729.83	24,449.46	11,610.59	42,789.88
	560300	Postage & Freight		95.32		95.32
	560400	Maintenance	2,449.00	1,875.59	4,762.96	9,087.55
$\ $	560500	Printing and Publications		3.25		3.25
_	561300	Professional Fees		537.80		537.80
$\ _{-}$	562800	Financial Aid Special			1,210.00	1,210.00
$\ $	569900	Other General Operating	344.60	13,424.10	11,620.84	25,389.54
_	570100	Fringe Benefits	5,545.00	8,950.01	8,861.87	23,356.88
	570200	Overhead	2,680.08	14,510.27	6,840.67	24,031.02
	Total Expe	nditures by Fiscal Year	30,070.70	151,630.96	81,650.01	263,351.67
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HOW DO I VIEW THE REPORTS? Account, Category Summary

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This report is a summary of Project to date Actual Expenditures by Account and Category for each Fiscal Year.

Account, Category Summary									<u>Data Layout</u>	<u>Sort</u>
Sections ×		1	FiscalYear	2005	2006	2007	2008	2009	Total	
About This Document	- Category	Account		Amount	Amount	Amount	Amount	Amount	Amount	
	442000	442001	Grants & Contracts Revenue			-170,895.59	169,231.50		-1,664.09	
🔎 Results		Category	SubTotal			-170,895.59	169,231.50		-1,664.09	
Category Summary	500000	500010	9-Mo Acad Dpt Heads	10,106.67	48,662.28	71,346.98	33,845.44	34,929.47	198,890.84	
Account Category Sommary		500011	9- Mo Professors	1,661,008.93	736,621.01	614,670.45	464,573.50	198,591.96	3,675,465.85	
		500012	9-Mo Assoc Prof	1,316,562.55	375,366.56	401,288.24	261,968.32	122,511.18	2,477,696.85	
		500013	9-Mo Asst Prof	654,183.26	223,901.47	223,699.27	85,284.33	21,806.63	1,208,874.96	
		500014	9-Mo Instructors	76,073.16	26,234.58	49,380.68	49,608.27	4,296.95	205,593.64	
		Category	Category SubTotal		1,410,785.90	1,360,385.62	895,279.86	382,136.19	7,766,522.14	
	501000	501005 9-month Asst/Assoc Dean Category SubTotal		13,141.10	14,137.30	10,696.52			37,974.92	
				13,141.10	14,137.30	10,696.52			37,974.92	
	503200	503256	Graduate Associates	65,020.39	21,709.32	5,407.68			92,137.39	
		503257	Grad Assist 9 mo 1 FTE 20 hr e				8,858.28	3,045.70	11,903.98	
		503259	Graduate Assistants exempt	6,057,269.06	1,628,439.92	1,427,319.76	819,701.83	341,803.36	10,274,533.93	
		503288	Grad Assist-Fws 50% -exempt	14,678.48	11,029.12	119.72	-119.72		25,707.60	
		Category SubTotal		6,136,967.93	1,661,178.36	1,432,847.16	828,440.39	344,849.06	10,404,282.90	
· · · · · · · · · · · · · · · · · · ·	504200	504256	GA - semi Floating nonexempt			59,727.74	23,631.13	7,111.12	90,469.99	
Results (Query)		504257	GA - weekly nonexempt		134,175.69	200,481.86	99,197.08	49,841.32	483,695.95	_
		504286	GA FWS Floating Hrly		5,514.56	10,160.00	-1,140.00		14,534.56	_
		504287	GA FWS Weekly		2,894.54				2,894.54	_
Account Category		Category	SubTotal		142,584.79	270,369.60	121,688.21	56,952.44	591,595.04	
- Tategory	510000	510010	Fac Acad Dpt Hd 12 Mo	14,160.06					14,160.06	
📊 Category Desc		510011	Fac Professors 12 Mo	56,839.44	73,771.43	40,750.52	67,454.86	6,306.00	245,122.25	
II ACCT_TYPE_NBR		510012	Fac Assoc Prof 12 Mo	92,020.49	71,662.72	93,843.79	83,691.76	34,340.03	375,558.79	_
ACCT_TYPE_NAME		510013	Fac Assist Prof 12 Mo	425,809.35	223,989.13	236,273.06	81,887.82	24,474.94	992,434.30	
- ACCT_TYPE_DESC		510014	Fac Instructors 12 Mo	20,066.68	23,891.67	31,185.14			75,143.49	
Journal Line Desc / Purchase		510018	Fac Other 12 Mo	340.00					340.00	
Emplid / Vendor		Category	SubTotal	609,236.02	393,314.95	402,052.51	233,034.44	65,120.97	1,702,758,89	ļ
BudRefSort	511000	511002	Acad Exec Directs&Dpt Hds 12mo	25,588.32					25,588.32	
Account		511005	Acad Exec Deans 12mo	7,500.00		8,695.88	7,916.66		24,112.54	
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HOW DO I VIEW THE REPORTS? MyCode, Project, Account

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MyCode, Project, Account Totals Report

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CHARTFIELD1	PROJECT_ID	Account	SYR_ACCT_DESCR	SYR_MYC_DESCR	MyCode Totals
_ 000000	00001	561402	Subcontracts - No Overhead	No MyCode	13,400.00
_		562902	Bank Service Charges	No MyCode	5.25
		570201	Facilities and Admin Expense	No MyCode	1.37
· ·	00050	562005	Software Purchases < \$5,000	No MyCode	13,980.00
		562902	Bank Service Charges	No MyCode	15.75
		570201	Facilities and Admin Expense	No MyCode	6,997.88
		562105	Equip-Academic Lab	No MyCode	4,243.21
	00120	570201	Facilities and Admin Expense	No MyCode	2.63
	01210	560103	Supplies-Lab	No MyCode	90.28
		569914	Ed/Research Services	No MyCode	3,470.00
_ K	01530	570201	Facilities and Admin Expense	No MyCode	902.20
_	01050	561699	Rentals-Other	No MyCode	40.95
_	01950	570201	Facilities and Admin Expense	No MyCode	20.48
_		560709	Travel-N/Su-Foreign	No MyCode	577.13
_	02088	570201	Facilities and Admin Expense	No MyCode	291.20
_		562806	Sponsored Stipend	No MyCode	6,000.00
L		560709	Travel-N/Su-Foreign	No MyCode	166.66
	02244	570201	Facilities and Admin Expense	No MyCode	83.33
_		560302	Postage	No MyCode	50.35
L	02316	570201	Facilities and Admin Expense	No MyCode	3.27
		560705	Travel-Conferences-Attending	No MyCode	1,050.00
1	02456	500000	<u>р і д і ді</u>		15.05
				-	
	000000 		0000000 00001 561402 000000 562902 570201 00050 562005 562902 570201 00120 562105 00120 570201 01210 560103 01210 560103 01210 560103 01210 560103 01950 561699 01950 561699 02088 570201 02088 570201 02133 560709 02244 570201 02316 570201 560705 560705	000000 00001 561402 Subcontracts - No Overhead 562902 Bank Service Charges 570201 Facilities and Admin Expense 570201 Facilities and Admin Expense 562902 Bank Service Charges 570201 Facilities and Admin Expense 562902 Bank Service Charges 570201 Facilities and Admin Expense 562902 Bank Service Charges 570201 Facilities and Admin Expense 562105 Equip-Academic Lab 00120 570201 Facilities and Admin Expense 562105 01210 560103 Supplies-Lab 570201 01210 5669914 Ed/Research Services 01530 570201 Facilities and Admin Expense 01950 561699 Rentals-Other 01950 560709 Travel-N/Su-Foreign 02088 570201 Facilities and Admin Expense 562806 Sponsored Stipend 02133 02133 560709 Travel-N/Su-Foreign 02244 570201 Facilities and Admin Expense 560705 Travel-Conf	000000 00001

SECURITY AND HELP REVIEW

SIGNING OUT SECURELY

- Close Hyperion
- Close all MySlice windows
- Log out before leaving your computer
- Use a locking screen saver

WHAT IF I NEED HELP WITH 'MYSLICE' OR HYPERION?

- Look for help in the upper right hand corner of the page.
- o ITS Help
 - <u>http://its.syr.edu/myslice/help.</u>
 - <u>http://its.syr.edu/myslice/help/briohelp</u>
 - ITS Help Desk at 443-2677
- Your school or departmental Help Desk

NEED ASSISTANCE?

- General FAB Questions contact the FAB Service Center:
 - E-mail us at <u>fabhelp@syr.edu</u>
 - Phone us at 443-8787
- For General Ledger Related Assistance contact General Accounting:
 - E-mail us at <u>genacctg@syr.edu</u>
 - Phone us at 443-2522

- For Specific Project Related Assistance contact Sponsored Accounting:
 - E-mail us at <u>contacct@syr.edu</u>
 - □ Phone us at 443-2059
- For Budget Related Assistance contact The Office of Budget and Planning:
 - E-mail us at <u>BPlan@syr.edu</u>
 - □ Phone us at 443-4214

ON THE HORIZON

Grants Portal to replace SPER On line Journal Entries involving a Sponsored Chart string with attachments

RECAP, FEEDBACK AND ADJOURN

RECAP

- Chartstring Review
- **o** Repository Reports
- Security and Help Review
- **o** On The Horizon
- Feedback and Adjourn

QUESTIONS?



INTRODUCTION TO GRANTS FINANCIAL REPORTS